

Meeting Minutes – SDMC Committee – McNamara Elementary

Date: February 14, 2025

Location: Room 4

Time: 2:00-3:30 PM

Attendees: Toufic Elachkar, Principal (Chairperson)
Tabatha Virgil, Assistant Principal
Carol Applebaum, Community Member
Flor Magana, Parent
Nizam ElHakam, Classroom Teacher
Sanfora Foote, Non-Instructional
Traci Warren, Special Education Representative
Melanie Brooks, Campus Professional

Agenda Items

1. Welcome & Celebrations
2. Video-TES
3. Distinguished Teacher Review
4. Pre-K Enrollment

1. WELCOME & CELEBRATIONS

- Celebration held campus wide (during ancillary) due to school/student showing growth and achievement on the NWEA-Maps Assessment.
- Sharing the amazing results during our recent IRT visit dated February 13, 2025.

2. Video-TES- (Teacher Excellence System)

Purpose: *To provide high quality instruction to students.*

- Release of TES - (Teacher Excellence System) First Draft.
Four Domains: Option B
 1. Student Achievement: 35%
 2. Quality of Instruction: 45%
 3. Planning and Professionalism: 15%(TES Planning and Professionalism Rubric Draft February 2025: (Handout reviewed)
 4. Campus Action Plan: 5%
- Still time for teacher feedback by:
 1. Communicating with Campus Trainer- (Tabatha Virgil)
 2. Joining a focus group that been offered
 3. SDMC Meeting
 4. Communicating with Principals

3. Distinguished Teacher Review (DTR) Rubric Draft February 2025- (Handout reviewed)

This process is within the Teacher Excellence System (TES) recognizes exceptional educators. Teachers who overall effectiveness level is Proficient II or higher are considered Distinguished Teacher. A teacher must apply for this review.

There are four Domains, and a teacher may receive up to 20 points. The Domains are as followed:

- Leadership- A Distinguished serve as a role model and leaders for peers across the campus.
- Lifelong Learning- A Distinguished Teacher initiates or seek out multiple learning opportunities.
- Contributions to the Profession- A Distinguished teacher contributes to the improvement of instructional practice of other teachers and/or impacts education policy at the campus, district, state or national level.
- Student Impact- Student surveys are used to identify strengths and areas for improvement related to teacher effectiveness.

4. Pre-K Enrollment

Importance: Students who attend Pre-K are likely to make more academic gains than those who doesn't attend.

Plans to increase PK enrollment at McNamara ES for the 2025-2026 school year:

- Train additional staff to decrease parent wait time when enrolling child/children
- Reach out to the community by posting and leaving flyers in surrounding apartments, local doctor and dental offices, and attending community events.