

Central Union School District Migrant Parent Advisory Committee Bylaws

Title I, Part C of the Elementary Secondary Education Act authorizes the Migrant Education Program (MEP). The MEP supports students to reach high standards of academic achievement. In reaching this goal the CUESD and the MEP recognizes that parental involvement. is an integral part of the Migrant Education Program (MEP). The Migrant Parent Advisory Committee (PAC) provides an opportunity for parents to volunteer and partner with school and district. This committee will participate in the planning, operation, and evaluation of the Migrant Education programs, serving as an advisory committee, and understanding that the district makes final decisions. Central Union Elementary School District recognizes that advisory committees provide opportunities for parents to volunteer and serve as valuable assets to our schools and communities.

ARTICLE I Name of the Committee

The name of this committee is "Parent's Advisory Committee" of Central Union School District. (Hereinafter will be referred to as the PAC.)

ARTICLE II

The function of the PAC is to advise district administration relative to the the needs of Migrant children and parents. The PAC will provide service on the following areas:

- A. Recommends to Administration activities related to instruction, health services, and social programs, including parent involvement.
- B. Invites expert persons to come before the committee to make presentations, express their opinions, ideas and points of interest related to the needs of migrant children and their parents.
- C. Provides input in the planning, operations, and evaluation of the program.
- D. The PAC shall exercise their advisory function through participation in the District Advisory Committee meetings, subcommittee meetings, monitor and review team, and school level planning.

ARTICLE III

Section I: Membership

- 1. The PAC shall consist of 3 parents, 1 Migrant Regional Representative, and 1 non-migrant district representative.
- 2. At least 2 of the 3 parents shall be parents of children who are being served or are eligible to receive services by the program.
- 3. The Migrant Administrator and District Representative shall serve as facilitators.

Section II: Selection of Members

Members shall be elected yearly.

Section III: Expired Membership

Each person is a member of the PAC during the term limit that their children qualify for the Migrant Program.

Section IV: Voting

1. Each parent member will have one vote.
2. The Migrant Administrator and District Representative are non-voting members.

ARTICLE IV Officers

Section I: Officers

The officers of the PAC are: President, Vice President, and Secretary.

Section II: Elections and Terms of Office

1. The officers are elected for a one year term.
2. The nominations may be made in Spring of prior year.

Section III: Obligations and Responsibilities of an Officer

1. President
 - A. Direct all committee meetings.
 - B. Sign letters, reports, and other committee documents.
 - C. Appropriately fulfills the duties and obligations that the position requires.
 - D. Parent of Migrant student with current Certificate of Eligibility (COE).
2. Vice President
 - A. Fulfills all duties of the president in his/her absence.
 - B. Fulfill other responsibilities that are assigned by the president or the PAC.
 - C. Parent of Migrant student with current Certificate of Eligibility (COE).
3. Secretary
 - A. Takes and maintains minutes and sign-in sheets of the PAC meetings.
 - B. Fulfill the responsibilities assigned by the president or the PAC.
4. Representatives to the Regional Committee
 - A. The President and Vice-President serve as representatives.
 - B. They represent the district at all regional meetings.

ARTICLE V Meetings

Section I: Regular Meetings

1. The PAC will meet six times a year. Dates for the meetings will be chosen on or before the first meeting of the academic year.
2. A written notice regarding the meeting will be sent to the members five (5) days before the meeting date.
3. Notices of meeting indicate the date, time and place.

Section II: Quorum

A majority of the PAC shall constitute a quorum and an act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

Section III: Meeting Protocol

1. The meetings will be conducted in the language of the majority of the members.

2. There will be a Translator when needed.
3. All committee or subcommittee meetings will be conducted under the procedure of the parliament of “Robert’s Rule of Order”.