



CVHS SDMC Meeting Minutes

VOL. 23, ISSUE 1

OCTOBER 30, 2024

MEMBERS:

Joshua Garcia

(Teacher)

Kylaa Griffin

(Special Education Representative)

Ramon Moss

(Principal)

Dana Bethancourt

(School-based Professional)

Tiffany Williams

(Non-instructional Staff)

Colleen Schmidt

(Teacher)

Maria Calzada

(Parent)

Meghna Goswami

(Parent)

Judy Reed-Wells

(Community Partner)

Jonathan Anderson

(Business Partner)

MINUTES TAKEN BY:

Ramon Moss

MINUTES PUBLISHED BY:

Ramon Moss

* Topics Covered:

The meeting commenced at 8:02 AM with 100% attendance for review of the following information:

- The **role** of the SDMC is to serve as an advisory group to the school principal who consults the SDMC in matters relating to the school educational program. Decisions are usually made as a group within the SDMC.

• **Responsibilities** include:

- ⇒ Campus-level planning
- ⇒ Recommendations for the school budget, curriculum, school staffing, and school organizational structure;
- ⇒ Developing and approving the campus staff development plans;
- ⇒ Developing, reviewing, and revising the **Campus Action Plan (CIP)** to improve student performance for all student populations. The CIP will be discussed in detail at the next meeting.
- ⇒ Establishing procedures to periodically obtain broad-based input.

College Board recognizes CVHS as a 2024 AP School Honor Roll!



Five CVHS seniors are awarded the Citgo Distinguished Scholars Award!

- Quarterly **meetings** are scheduled with one being public to discuss school performance and objectives. The SDMC will establish procedures for school personnel, parents, business, and community representatives to submit **agenda** items. Meeting **minutes** shall be placed on the school's website. A paper copy shall be made available upon request.
- Composition** is illustrated by members (listed on this page) who serve a two-year term but may subsequently be re-elected. They are also eligible for nomination for election to the District Advisory Committee (DAC).
- The school budget is determined by **enrollment**. Projection for this year was a 771. Our actual enrollment for **snapshot** was 855. We await details regarding additional funds anticipated for the surplus number of students.

- **STAAR results** indicate most CVHS students perform at the following Masters level:

* Algebra 1:	81%
* Biology:	75%
* English 1:	78%
* English 2:	45%
* United States History:	90%

- Guest Speaker Mr. Donald Broome with HISD's Safety & Emergency Management Department presented an overview of safety and answered questions related to:
 - ◇ Open door policy. Protocol is to have doors open but locking mechanisms intact.
 - ◇ We are grateful to have a returning officer. HISD's Police Chief governs assignments.
 - ◇ Employee notifications. Updates to the Raptor system will occur in Phase 2 (spring semester). Division officials determine the notification process. It is highly recommended employees download app.



Congratulations to Nurse Dana Bethancourt as Employee of the Month (October 2024)

Members will receive a survey to determine **future meeting dates**.

Meeting adjourned at 8:55 AM.

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Karla Sanchez

(Non-instructional Staff)

Colleen Schmidt

(Teacher)

Sangita Vadapalli

(Parent)

TBD

(Parent)

TBD

(Community Partner)

MINUTES TAKEN BY:

Colleen Schmidt

MINUTES PUBLISHED BY:

Ramon Moss

Topics Covered:

The meeting commenced at 8:01 AM.

CVHS's current **budget** includes \$946,000 in various accounts (ie: \$48K for UIL, shared service expenses, etc.). CVHS attempts to spend entire budget prior to the end of the year w/ consideration of substitute expenses through part of June. Activity accounts do not expire unlike other accounts. All socioeconomic forms have been returned, but our 34% disadvantaged will not qualify CVHS as Title 1.

Last year's projection for this year's enrollment was a 940. The actual enrollment on **snapshot** was 913. We await details regarding funds to be reclaimed by HISD. Schools should have a better idea of final figures during budget conferences in December.



ESSER funds will address wraparound services, SAT/ACT tutorial /materials, library books, and stipend for Social Emotional Learning (SEL) Liaison (although there is no update regarding possibly splitting among more than one individual).

Regarding **House Bill 4545**, five upperclassmen will take STAAR tests on Dec. 7-9, 2021. Ms. Griffin is working on the list of 126 freshmen whose parents will be contacted and explained options. PSAT scores can exempt some tests. 30 hours of tutorials OUTSIDE of school in the subject is offered. Teachers do not have to be subject certified to tutor. Teachers providing tutorials will be paid \$50 with a

1:3 teacher-student ratio (although parents can waive it).

Ms. Mounni reported that **Gifted and Talented Educational Plans (GEPs)** are tied to growth plans and are required by the district.

The schedule for **Advanced Placement Readers** conflicts heavily with HISD's academic calendar. Advanced Academic has been approached and asked for an official district policy.

Ms. Schmidt mentioned **security concerns** such as a **2019** incident when a gun was found on campus (outside the fence). Frustration was expressed that teachers were not informed prior to parent notification. A recent incident incurred a lockdown. Teachers were notified a minute before parents w/ details. Knowledge of incident would have been helpful, especially if an individual attempted to gain entry via an exterior ground level window. One suggestion is formation of a committee (administrators and teachers) to explore what communication can occur.

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In both incidents Mr. Moss was off campus attending district meetings. Communication is regulated by HISD's Press Office and Police Department. In this particular incident Assistant Principal Garner approached HISD PD multiple times but was dismissed and not provided information. Concern regarding if the communication is from within our own school or if it is HISD PD policies/issues. Determined a need to possibly include HISD PD to establish a protocol for notifying teachers on campus. Ms. Schmidt voiced staff concerns of the police officer not engaging the potential intruder when students exited vehicles upon arrival, and staff members attempted to keep the intruder out. Is it responsibility of staff member or police officer to be between students and a potential intruder?

Catalytic converters were stolen from teacher and student cars. Camera footage shows a white

van in the **garage** for a total of 17 minutes. Request of office patrol in the garage or installing a gate (originally planned but dropped due to 2012 budget constraints). CVHS will revisit the idea.

Students are accessing and admitting others in restricted / **alarming doors** near English wing and courtyard gates leading to the exterior. It was noted that wiring had been installed prior to COVID but the installer has since moved to a different department.

There is a desire by some teachers to be included in **budget conversations**. Schmidt identified the greater concern that teachers are exhausted and looking for additional supports. Moss indicated staff is also tired. There was a concern regarding class sizes & comparisons w/ other campuses. An informal poll was taken last year when comment was made. Schmidt stated that several campuses with AP classes tend to have smaller class sizes. There's no space for

more students or teachers. This senior class is largest graduating class.

Smartboards in rooms are clunky, take up a lot of space, and are very heavy posing a hazard that's already fallen on teachers/students. Removal to a central space on campus (like gallery) was requested since warehouse request may take several months. There is no storage space for all of them, but Moss will visit classrooms to help determine spaces for them. Due to the weight and history of them falling, it was noted overtime would be considered for warehouse to take them. Moss indicated that larger trash cans are already in the works and should help alleviate overflow issues.

Schmidt motioned to dismiss. Motion carried.

Future Meetings

Jan 11 Mar 8 May 10
if needed

Meeting adjourned at 8:58 am.