

NORTH HOUSTON EARLY COLLEGE HIGH SCHOOL

Shared Decision – Making Committee (SDMC)

Meeting Minutes – Tuesday, February 14, 2023

3:30 p.m. – 5:00 p.m. (TEAMS)

Present Participants

Dr. Samantha Brooks	Principal
Ms. Marcie Colemon	Dean of Instruction
Mr. Matthew Weaver	Magnet Coordinator
Dr. Lopez	Teacher Specialist, teacher representative
Ms. Jasmine Harris	Support Staff
Reginald Peters	HCC representative

- I. Welcome and Principal Updates/Celebrations
 - a. CTE – Career experiences outside of the classroom
 - On Saturday, our entrepreneurial students were able to set up business tables and sell goods. These scholars shared their business plans with others. It is a wonderful opportunity for students to build public speaking and writing skills. They are learning how to manage budgets.
 - Mr. Sigren took the Model UN students this past weekend.
 - b. Valedictorian, Alison Villa. Salutatorian, Maryam Casares
 - We have posted celebrations for these students. They have worked hard over 4 years and succeeded.
- II. Admin Updates
 - a. Dean of Students
 - i. Safety
 - social media can bring a tool that brings people together, but it also can distract students from their work. There have been some instances of social media inappropriateness. As principal, Dr. Brooks and the admin team have dealt with any situations expeditiously and seriously so that we may maintain the type of culture that we have here that allows students to thrive at NHECHS.
 - We continue to make sure that we are monitoring and alert when observing. The HCC police force supports our HISD officers in ensuring that our students are safe.
 - Ms. Dahms, the HCC campus manager, walks the campus and keeps us abreast of what is happening in Building A. Ms. Dahms does a great job communicating any updates or concerns.
 - Mr. Peters has made a commitment to partnering with us.
 - ii. HCC updates
 - b. Dean of Instruction
 - i. Bootcamp updates

-TELPAS is our major test coming up in March. Our goal is to ensure that 100% of our students have passed TELPAS and shown proficiency. Each benchmark has improved every time. The major component that needs work is speaking.

-Our Emergent Bilingual students will be here for the next 3 Saturdays to have tutorials and extended learning. Our students need to earn Advanced High in all TELPAS subjects. We want to reduce the number of EB's. In the bootcamp, students will practice speaking and writing skills. We both will work on helping students.

ii. Parent Survey responses

-Our current surveys were from the FACE department. We saw many favorable responses of the parent conferences that teachers are conducting in their grade level meetings. Our focus has been getting our students on board as partners to students' success. We are seeing students growing. Major kudos to instructional staff who is reaching out to parents.

iii. Grade level administration contacts

-Ms. Caulfield works with the seniors.

-Ms. Garcia is the Dean of Students.

-Ms. Colemon is the 9th grade admin.

iv. Instructional Updates

We are focusing on speaking across the content. Ms. Colemon invited anyone to reach out to her.

c. Magnet Updates

i. Projections for next year

-We have 37 siblings apply. We are interested in seeing the final layout of how our student body will look. By next SDMC meeting, Mr. Weaver will bring demographic info and feeder pattern percentages.

ii. Lottery date – April

d. Registrar Updates

-We have a Registrar who is focused on our students and ensuring that our students are not hindered by NG's or credit. Ms. Hawthorne makes sure that our students complete Attendance Appeals and Credit Recovery.

i. Senior Ranking

-Ms. Hawthorne has provided the senior ranking on Naviance. She also has posted and emailed each student his or her transcript.

ii. APEX and NG updates

-Ms. Hawthorne oversees Apex to ensure that students recover their credit.

-NG stands for No Grade (no credit), and Ms. Hawthorne ensures that the NG's are cleared. We only have 2 students left, and all other students have retrieved credit.

e. College Readiness Updates

i. Junior Scholarships – CITGO, Calvin Coolidge

-There are scholarship opportunities for our juniors. CITGO offers thousands of dollars for high performance. A lot of our students qualify for these scholarships. Ms. Roberts Caulfield has communicated well with students about various scholarship opportunities.

ii. Khan Academy – 9th and 10th grade

-Khan Academy offers SAT preparation. There also are activities for classroom and coursework. We have a system with CollegeSpring for SAT prep, yet Khan Academy also should be used to

help our 9th-10th graders. We want to ensure that our 9th-10th graders have a consistent SAT prep system, at least one day per week, where they are working on Khan Academy. Research has shown that continued practice will yield positive results on critical reading, writing, and other skills needed to do well on the College Readiness average.

iii. Career Survey

-We are noticing that more students are interested in the medical fields and sciences, so we are in the process of exploring other opportunities. We see more students earning their Associate Degree in Science. We also want to give opportunities for the health sciences. We are working with HCC to leverage opportunities.

III. Budgeting/Staffing

-More CTE courses are being provided. Where we may have lost on numbers, we made up for in Special Populations of students who were served. Teachers have been able to purchase resources for our students. What our educators need to propel the work, the principal has afforded the opportunity for them to get those resources.

-One of our dual credit math teachers resigned in December. We are moving forward and continuing to search for the best fit.

-Our other math teacher is resigning after serving 40 years as a math teacher. Dr. Brooks is looking for 2 excellent math teachers.

-If anyone knows of potential math teachers who could teach dual credit, please let Dr. Brooks know.

IV. SY 22-23 Master Scheduling

-We have increased the number of elective courses, such as dual credit music and more. This increases the probability that our students will earn their associate degree.

a. Summer School dates

-June 6th-July 3rd are the summer school dates. Any students who may have to retest for STAAR will be here. EOC is on June 20-30. The time is from 8:30 a.m. to 3:10 p.m. Teachers have training on June 2nd. Then, they will have a teacher prep day. Juneteenth is an official holiday. Our goal is to minimize credit recovery students (no more than 50). We would like for more students to take dual credit courses. We also want to work with students who will qualify for the TSI.

-If students don't qualify for college courses by earning a 4000 or more on STAAR, the students will need to participate in TSI bootcamp to qualify based on TSI score.

V. IAT/Grade Level Updates

-If there are students who have expressed extreme levels of stress or avoiding work, those students are recommended for intervention. In grade levels, they discuss students and provide weekly interventions based on needs. For 9th grade, interventions are every day.

-If parents know additional issues with behavior, we recommend that they notify the child's administrator or teacher who they are in close communication with so that we may intervene and support the student to success.

VI. Parent Engagement Updates

-The first Wednesday of each month, Ms. Tavira holds parent engagement meetings. There are Spanish meetings in the morning and bilingual meetings at 6 p.m. so that she is serving all our parents who need support.

a. RODEO Volunteering

-Ms. Tavira is coordinating RODEO volunteering. There is an opportunity for students to earn money. Some students earned a thousand dollars or more. They can meet the demand in a few weeks' time instead of over the semester. This helps our seniors pay senior dues.

b. HISD Day at Texas Capitol

-NHECHS was chosen to represent. We can discuss the great things that are happening at our school and community. We will advocate for the wonderful opportunities that we have here at NHECHS. This is the Monday when we get back from Spring Break. Dr. Brooks, Ms. Tavira, and some students will show up to advocate for our school and district.

VII. Community Partnerships: HCC, Emerge, ATLAS, FACE, THRIVE, HCC-Career/Job Fairs

-Mr. Peters spoke about any updates.

-Ms. Harris has been instrumental in supporting our students and especially seniors. We took a small dive on associate completion, but a few fell short of earning the associate degree. These things happened in the 2nd semester; Ms. Harris is working diligently to keep seniors on track.

-Ms. Harris feels like the support is there, and we are going in the right direction. Lately, she has been trying to be more encouraging. She is developing a plan for how they can get back on track. Ms. Harris has stressed that it's all about communication, and Ms. Caulfield has helped. Even a simple team's message has helped to ensure that the virtual lab students are working. Using teams is more effective than emails. Mr. Weaver printed great posters for the nest. Ms. Harris has some ideas in place, such as an affirmation and accent wall; students provided input about how to make the nest more of a comfortable, motivating place. One student brought up bring more color into the room.

-The first Monday of each month, the students meet with EMERGE. EMERGE scholars are those wanting to attend 1st tier schools, and their acceptance is based on historical data, PSAT, or more.

-Aushanae is a graduate of North Houston who recently was accepted into Harvard for grad school.

-We have so many success stories that we want to offer.

-Dr. Brooks noted that we're in the process of updating our furniture. It's been 6 years, and we updated our Go Center a little and purchased tables for testing. We will be pleased with our common areas; we're converting them to be a college readiness area and not a lounge area.

-We have so many books and want to promote literacy; we have some special bookshelves so that we may make our books readily available.

-Dr. Brooks said that we have another parent, Ms. Robinson. Dr. Brooks will follow up with Coach Dorsey, Ms. Skinner, and Ms. Robinson about any information that they'd like to share with the team.

VIII. Q & A

IX. Closure / Next Steps

2023 Summer School Dates:

- **Monday – Thursday (No Fridays)**
 - Student and Staff Holiday: **June 19**
 - Severe Weather Make-Up Day: **July 5**
 - EOC exams: **June 20-30**

Teachers: 17 days
 Students: 15 or 16 days
 (allows for up to 2 student absences)

	Teacher Training/Prep Only Date	Student Dates	Times
Bilingual/ESL PK&K	June 2	June 5 - July 3 (16 Days)	7:30 am – 3:00 pm
Kindergarten – Grade 5; K-8	June 2 and June 5	June 6 - July 3 (15 Days)	7:30 am – 3:00 pm
Middle School	June 2 and June 5	June 6 - July 3 (15 Days)	8:30 am – 2:30 pm
High School	June 2 and June 5	June 6 - July 3 (15 Days)	8:30 am – 3:10 pm - AM and PM session options