Parents, as you are making your decision for your child to remain active in virtual learning or return to campus, we want to ensure that you are well-informed regarding our reopening plans. Note that some procedures are subject to change, given updated guidelines by the Center for Disease Control and Texas Education Agency. I have provided below some basic information from the District and Campus Re-opening Plan. Please review the following information:

**Hybrid Instructional Model**
- NHECHS will continue to use the A/B/Friday block and 90-minute instructional cycle. Monday – Thursday is A/B block, with our Fridays scheduled for all 8 periods, except for special days (Refer to the calendar events on our school website). The Friday 8-period schedule will resume its approximately 45-minute sessions per period.
- The 2nd six weeks bell schedule will be posted on the website.
- Students physically on campus and students who are participating virtually from home will engage in learning tasks during the “synchronous” class time. Afterwards, teachers will provide flexible group support, guided practice and/or independent practice.
- Students participating in virtual and in-person learning will be responsible for the same content.
- Based on the number of students who choose to return to campus, we expect to create two rotating groups for in-person instruction. Students who choose in-person will be in group 1 or 2 and will spend 2-3 days on campus each week and will continue to engage online on the remaining days.
- **Students receiving special services and/or interventions (SPED, 504, English learners, Tier 3) are expected to participate in the face-to-face instruction to ensure extra support daily.**

**Entry Screening Protocols**
- We will offer staggered entry and exit from the building. Between 7:00 am and 8:00 am, all students will enter from the student drop-off side of the building.
- The Wellness Team will conduct temperature checks of all students upon entry daily.
- Families are encouraged to designate one person who is not high risk to consistently drop off and pick up.
- HISD employees will submit a completed COVID-19 Employee Health and Wellness Questionnaire certifying it is safe for them to be at work.
- Visitation will be limited to essential visitors. Non-essential visitors should utilize virtual meetings.
- Non-essential deliveries – such as food, personal items, homework, musical instruments – are prohibited.
- We are a closed campus while operating in a virtual or hybrid model. Seniors may not leave campus for lunch.
Physical Distancing Protocols

- Classrooms and office spaces have been reconfigured to ensure physical distancing between desks.
- Physical distancing signage and floor markers are being installed throughout the campus.
- Student movement throughout campus will be minimized as much as possible to reduce contacts.
- One stairwell will be marked for upstairs movement, and one stairwell, for downstairs movement. Signage will be posted to ensure one-way traffic.
- Students and staff will use no-touch greetings (peace sign, wave, etc.).
- All meetings should be held virtually unless a face-to-face meeting is absolutely required.
- Students may not share any personal belongings, equipment, or other items, including-but-not-limited-to computers, instruments, water bottles, books, etc.
- Restrooms breaks will be scheduled throughout the school day and physical distancing will be controlled and monitored in restrooms.

Personal Protective Equipment Protocols

- All students, employees, visitors, and vendors are required to wear masks that cover both their nose and mouth throughout the school day, during before and after school activities, and while on campus.
- Masks are available to students and employees if they do not have one. Acceptable masks include both district-issued and personal masks, including face shields, disposable masks, homemade masks and scarves. Bandanas are not allowed.
- Office staff at the reception desk will distribute one mask per day per student upon request.
- Personal reusable masks must meet Code of Conduct requirements and not be inappropriate or derogatory in nature.
- Each teacher will have a plexiglass shield at his/her desk and another one in the classroom for small group instruction.

Hygiene Protocols

- Individuals must routinely wash and sanitize their hands using either soap or hand sanitizer containing at least 60 percent alcohol.
- Hand sanitizer dispensers are in prominent areas throughout the building including all classrooms and labs.
- Students and staff must cover coughs and sneezes with tissues, throw used tissues in the trash and then wash hands immediately with soap and water for at least 20 seconds.
- Water fountains will be secured and not used.

Cleaning and Disinfection Protocols

- High-touch areas – such as restrooms and main offices – will be cleaned and sanitized hourly.

Emergency Drill Protocols

- Each physical classroom will be assigned to one of two groups.
- Administration will provide instructions via intercom prior to the drill, notifying staff and students that a drill is commencing and instructing one designated group to delay exiting.
their classroom for a specific period of time to reduce pedestrian load in the hallways and exit points. Groups will stagger for re-entry.

- After each drill, staff and students will be reminded that in an actual emergency, they must exit without delay and without staggered exit.
- In the event of an actual emergency, administration will emphasize that social distancing will not be required but should be followed when possible.

School Bus Protocols
- Because physical distancing drastically reduces bus capacity, only special education and homeless students will be transported when in-person instruction resumes.
- Bus capacity will be limited to 26 students, with one student per seat required to sit by the window.
- Routes will be modified through the creation of additional or shorter routes to accommodate physical distancing protocols.
- Transportation Services will enhance cleaning protocols and implement physical distancing for all buses and buildings.
- Buses will undergo daily cleaning and sanitization at the conclusion of each run and after drop-off at each campus and weekly deep cleaning and sanitization.
- All buses will be equipped with supplies, including personal protective equipment, disinfectant, towels, and first aid supplies.

Extracurricular Protocols
- Assemblies, in person competitions and field trips will be postponed or held virtually until it is deemed safe to resume.

Athletics Protocols
- Coaches and student athletes will undergo entry screening in alignment with district screening protocols at all practices, sub-varsity games, and games played in district facilities.
- Fan attendance may be limited or prohibited at campus and district sporting events depending on conditions.
- If fans are allowed, they will be encouraged to purchase tickets online and screened upon arrival in accordance with district screening protocols. Fans will be required to physically distance from those living outside of their home.
- Stadiums will be cleaned before, during and after games.

Student Meals Protocols
- Nutrition Services will provide individually wrapped breakfast and lunch in the school to all students enrolled in in-person learning.
- Curbside meal service will continue for student enrolled in virtual learning.
- The number on campus will determine how many lunches to be held.

Infection Protocols
- An isolation area is established for students or adults who experience COVID-19 symptoms while at school. Parents/guardians will be notified immediately to pick up their child and information shared with the parent/guardian for testing locations.
• A full-time nurse is on staff to adhere to protocols outlined by the HISD Health and Medical Services department.
• Areas or buildings where the student or employee was present will be closed for cleaning and disinfection in alignment with Centers for Disease Control and Prevention and Environmental Agency guidelines.
• Impacted staff, students and parents will be notified of any closures and/or possible exposures.

Closure Protocols
• In the event of a campus closure, students will continue to engage in daily instruction in accordance with our virtual learning model.
• When returning to all virtual, the campus will resume the NHECHS virtual schedule followed in the first six weeks cycle (45-min. synchronous, 45-min. asynchronous; Fridays- 30 min classes).