

HISD's Parent Student Connect (PSC) Registration Help Guide

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To register you will need to have the following information:

- Parent First and Last Name
- Student HISD ID Number
- Student First and Last Name
 - Student Address
 - Student date of birth
- Last 5 digits of student's Social Security number if on file with HISD. If not on file, use the last 5 digits of the "S-Number" provided to your child by HISD. Please call the school if you do not know this number.

Choose one of the following options:

Student Registration

Parent Registration

Parent Registration (HISD Employee)



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Student Registration





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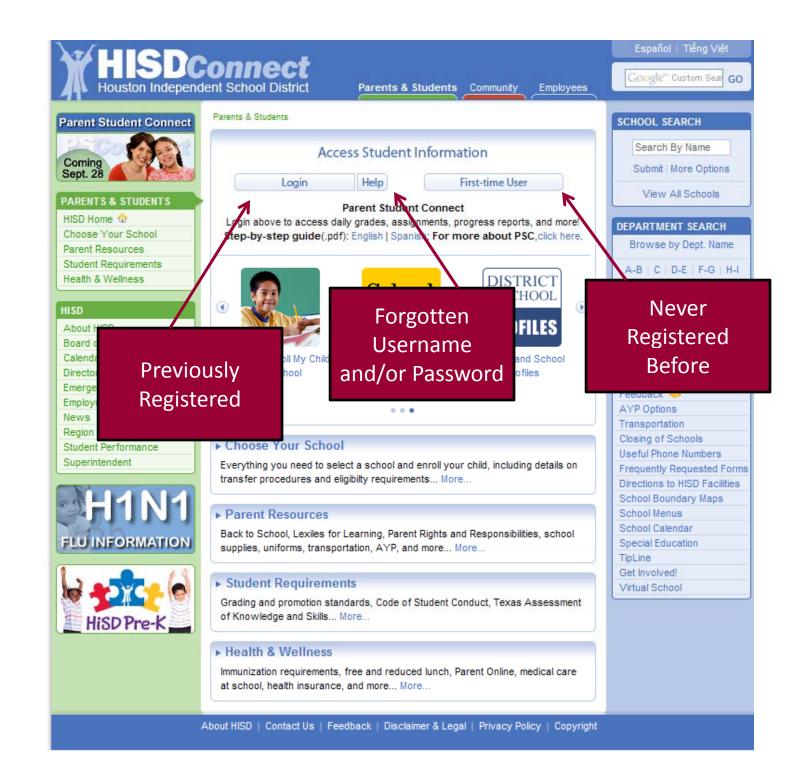
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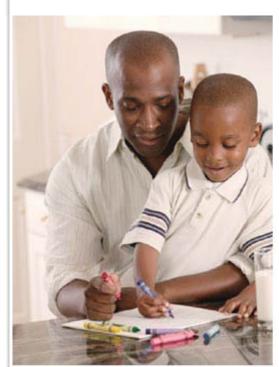
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Registration Step 1 of 6

Welcome to the HISD Registration Process.

Please select one and click Continue.

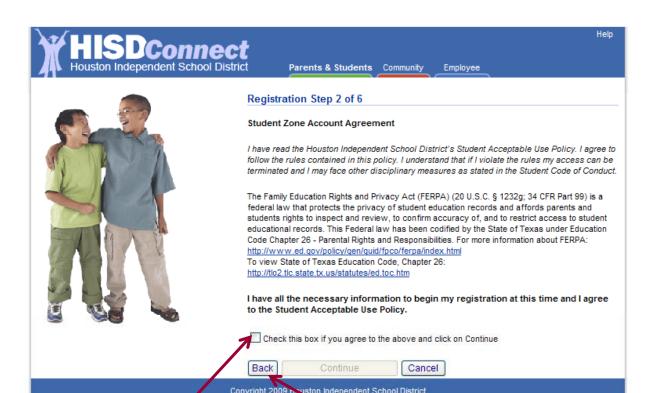
- Are you a student?
- Are you a parent?

Continue

Cancel

Click **Cancel** to return to Parents & Students home page

Select **Are you a** student? and Click Continue



Read agreement - check the box and click **Continue**

Click **Back** to return to previous page

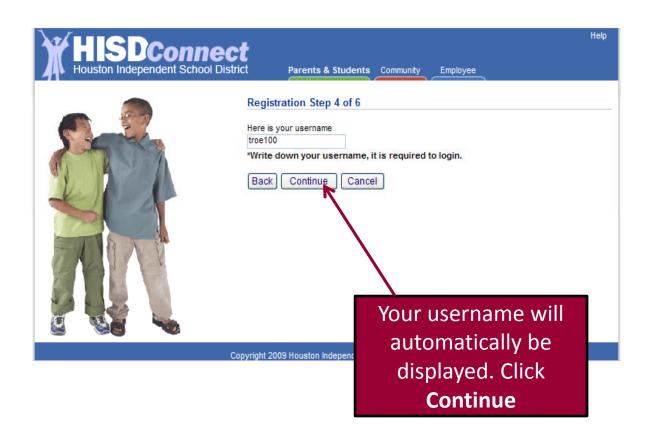


Employee



Enter social if on record with school – if not, enter the Snumber provided by the school **LAST FIVE DIGITS**

tudent HISD ID Number: tudent First Name: tudent Middle Initial: tudent Last Name: tudent Last Name: Enter all student information and click Continue tudent Date of Birth: (MM/DD/YYYY) tudent PEIMS Number - Last Five Digits: *The PEIMS number is either: • S-number • Social Security number if provided to school mail Address: Notification triggers for certain student information will require an email	rent Last Name:	**ATTENTION: Be sure that
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	S-number	er if provided to school
Notification triggers for certain student information will require an email	nail Address:	
		for certain student information will require an email





Employee



Registration Step 5 of 6

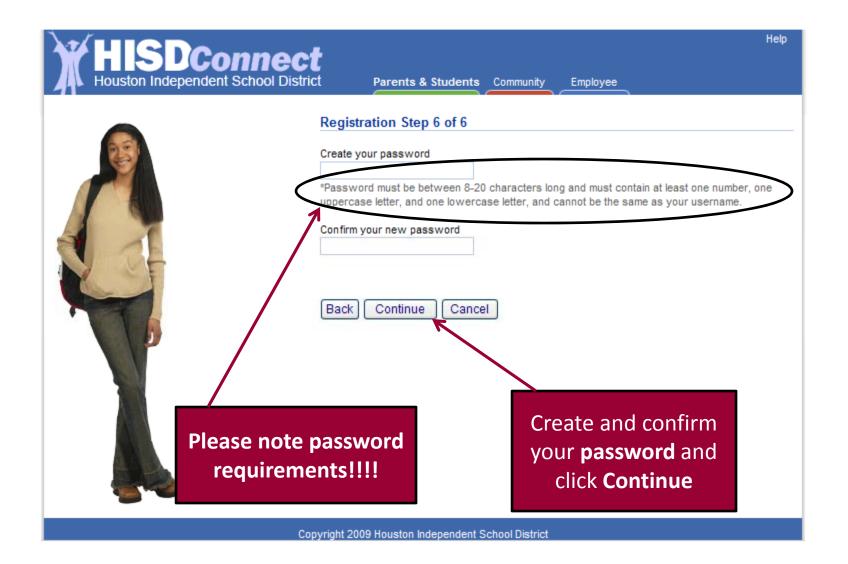
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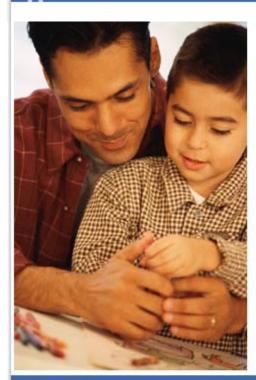
- · something known to only you
- not related to your password
- easy for you to remember

Question 1	Please select question 1
Answer 1	
Question 2	Please select question 2
Answer 2	
Question 3	Please select question 3
Answer 3	
Back C	Continue

Select **security questions** and enter answers. You will be asked these questions if you ever forget your password. Click Continue



Employee



Successful Profile Creation

Congratulations! Your Parent Student Connect profile was successfully created.

Click Continue to proceed to login.

Continue

If you entered an email address in Registration Step 3 of 6, you will be sent an email confirmation

Your PSC profile has been successfully created. Click **Continue** to login.

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_	r username and pa	issword		
Usernam	e:			
Passwor	rd:			
	Login	J		
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Enter your username and password created during registration and click **Login**

Additional Information

- Cookies must be enabled in your browser to use PSC. For assistance with Enabling Cookies, see the following link: http://www.aera.net/cookie/iecookies.cfm.htm
- If you have difficulty registering, be sure that the information you are entering is the exact same data that is on file with your school.
- If you still have difficulty with registration, call the HISD Helpdesk at 713-892-7378.
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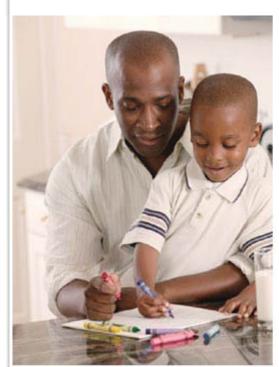
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Registration Step 1 of 6

Welcome to the HISD Registration Process.

Please select one and click Continue.

- Are you a student?
- Are you a parent?

Continue

Cancel

Click **Cancel** to return to Parents & Students home page

Select **Are you a** parent? and Click Continue

Employee



Read agreement check the box and click Continue

Registration Step 2 of 6

Parent Zone Account Agreement

By applying for a "parent user account," you are certifyi students whose records you seek to review. In accordan parents are entitled to access to their child's education

Click Back to return to previous page

specifying that access to a student's records is limited to a single parent or guardian.

The Family Education Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records and affords parents and students rights to inspect and review, to confirm accuracy of, and to restrict access to student educational records. This Federal law has been codified by the State of Texas under Education Code Chapter 26 - Parental Rights and Responsibilities. For more information about FERPA: http://www.ed.gov/policy/gen/guiz/fpco/ferpa/index.html

To view State of Texas Education Code, Chapter 26: http://tlo2.tlc.state.tx.us/staty.tes/ed.toc.htm

I have all the necessary information to begin my registration at this time and I have legal custody.

is box if you agree to the above and click on Continue

Back

Continue

Cancel

Employee



Enter social if on record with school – if not, enter the Snumber provided by the school **LAST FIVE DIGITS**

	**ATTENTION: Be sure
Parent Last Name:	that
Student HISD ID Number:	the information you are entering is the exact
Student First Name:	same data that is on file with your school.**
Student Middle Initial:	
Student Last Name:	
	Enter all student
Address: (ex. 400 W. 10th, apt. 30)	information and
Student Date of Birth: (MM/DD/YYYY)	click Continue
M	
Student DEIMO Number Land Fire Dinite	
Student PEIMS Number - Last Five Digits:	
*The PEIMS number is either:	her if provided to school
•	ber if provided to school
*The PEIMS number is either: • S-number • Social Security number mail Address:	ber if provided to school s for certain student information will require an ema
*The PEIMS number is either: • S-number • Social Security number mail Address:	s or certain student information will require an ema





Employee



Registration Step 4 of 6

Username must be at least 8 characters with a mix of letters and numbers. The number cannot be at the end of your username.

Create your username

Examples: J1ckSmith, 202janelee

Confirm your username

*Write down your username. It is required to login.

Back

Continue

Cancel

Create and confirm your **username** and click Continue



Employee



Registration Step 5 of 6

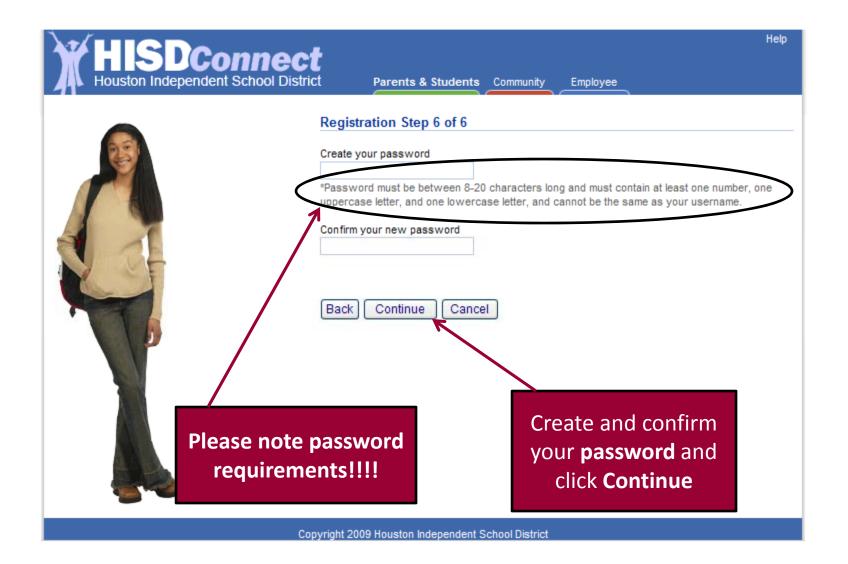
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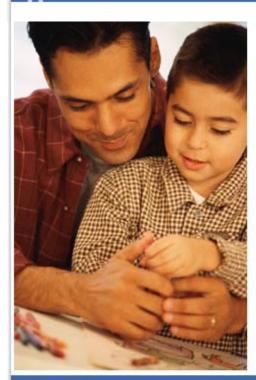
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Question 1	Please select question 1
Answer 1	
Question 2	Please select question 2
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Back C	Continue

Select **security questions** and enter answers. You will be asked these questions if you ever forget your password. Click Continue



Employee



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Continue

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_	r username and pa	issword		
Usernam	e:			
Passwor	rd:			
	Login	J		
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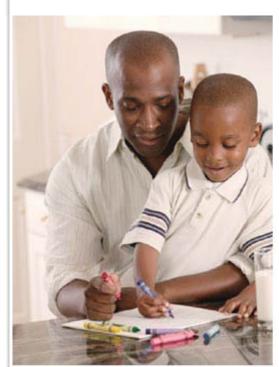
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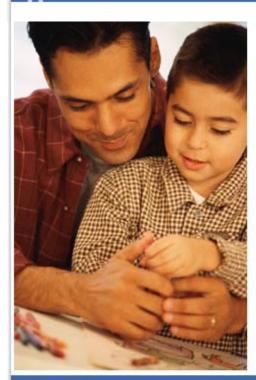


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Student PEIMS Number - Last Five Digits: *The PEIMS number is either:				
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Email Address: Notification triggers	or certain student in are an HISD			



Employee



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Enter your	r username and pa	ssword		
Usernam	ne:			
Passwor	rd:			
	Login	J		
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