


To be used only for HISD orders.

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  <p>PRINTING SERVICES REQUISITION</p> <p>Copy Center 713-892-6250 3830 Richmond Ave. Houston, TX 77027</p> </div> <div style="border: 1px solid black; padding: 5px;"> <p>For Printing Services Use Only</p> <p>Job # _____</p> <p>Estimate # _____</p> </div> </div>																		
															<p><small>HOUSTON INDEPENDENT SCHOOL DISTRICT</small></p> <p>Budget to be Charged: Customer must provide the complete budget information below before any production of this job will commence. Authorized signature must be on file in the Budget Office.</p>			
Bus. Area		Commitment Item (Function-Object)				Funds/Cost Center (Org.# - IA - Project)						Fund		Authorized Signature				
		6 2 9 5																
On Task Science Books Order Form																		
Requester						School/District Office						Route		Phone				
Quantity	Book #	Title						Please Circle One		Total Cost								
								Cost Per Book										
	On Task 1	Measurements & Properties of Matter - Student Edition						\$4.00										
	On Task 1	Measurements & Properties of Matter - Teacher Edition						\$11.00										
	On Task 2	Properties & Forces of Matter - Student Edition						\$4.00										
	On Task 2	Properties & Forces of Matter - Teacher Edition						\$11.00										
	On Task 3	Chemical Theory & Forces of Matter - Student Edition						\$4.15										
	On Task 3	Chemical Theory & Forces of Matter - Teacher Edition						\$11.00										
	On Task 4	Earth Science I Geology - Student Edition						\$4.00										
	On Task 4	Earth Science I Geology - Teacher Edition						\$11.00										
								Grand Total										
Bus. Area		Commitment Item				Fund		Cost			SAP Document Post #			Supervisor				
PS1		00-5756953																
White - Customer				Canary - PS1 Files				Pink - PS1 Pending Files				Goldenrod - PS1 Accounts Payable						
<p>If an order is placed by the PTO/PTA, through the Activity Fund, or by Personal Check, an invoice will be prepared and forwarded to the school to the requestor's attention. If billing should be sent elsewhere, please indicate the mailing address below:</p> <p>Address: _____ City: _____ Zip: _____</p>																		