



Park Place Elementary School
Linh Hoang, Principal



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SDMC Q1

September 17, 2024 3:30pm- 4:30pm

Minutes

- **Welcome** – Ms. Hoang welcomes all members of the SDMC.
- **State of the School** – Ms. Hoang shared
 - Current Enrollment 681 (31 students below 712 projection)
 - Budget per student: About \$3,600
 - Last Year's Attendance Rate 96.2%
 - Current Attendance Rate:
 - Now have district funded PK class
 - Half funding for PK students
 - Question from Ms. Cook- What is the grade level with the lowest enrollment?
 - 3rd Grade
 - Enrollment ideas:
 - Library- National Night Out on October 1, time TBD, but it will be in the evening. Possible to have PK enrollment flyers for PP at this event
 - Botanical Garden- Every 3rd Friday story time provided by the library, opportunity for flyers
- **Budget** – GF1 (\$185,830) 80% allocated for salary, 20% allocated for non salary,
 - Title 1 (\$149,640)
 - State Comp Ed (\$18,996)
 - Bilingual (\$13,379)
 - GT (\$3,462)
 - SPED (\$12,744)
 - Campus Capital (\$7,100)
 - Total Budget \$391,171**
 - Spent \$33,542**
 - Remaining: \$357,629**

Expenses so far as of 9.13.24

- 14% of your Regular programming budget has been used on Substitute Teachers, General Supplies, Food/Refreshments for Staff PD (\$25,211 spent out of GF1)
- 3% of your Title I budget has been spent on General Supplies (\$4,678 spent out of Title 1)
- 50% of Campus Capital: was spent on purchasing 1 Clevertouch or Ms. Punj (\$3,653 spent of Campus Capital)

- Bond for Park Place – Proposed Action for Safety and Security Upgrades, HVAC improvement, Lead Abatement = \$6,900,000 Projected Investment

- **Revised School Action Plan –**

- **Key Action 1:** Based on our campus needs assessment, we will implement effective reading and language arts instruction using research-based strategies in order to raise student achievement and close achievement gaps.

Indicator of Success:

- At least 60% of students will meet their growth projections on the middle-of-the-year and end-of-the-year mCLASS DIBELS/Lectura and NWEA MAP Growth assessments in Reading.
- By June 2025, 50% of students in grades 3-5 will score at least a 6 or higher on Extended Constructive Response (ECR) using the RLA Constructed Responses Scoring Guide. By January 2025, 40% of students in grades 3-5 will score at least a 6 or higher on ECR using the RLA Constructed Responses Scoring Guide.

- **Key Action 2:** Based on our campus needs assessment, we will increase math proficiency of all student groups with a special focus on the lowest performing groups in each proficiency level.

Indicator of Success:

- By May 2025, 100% of students will complete at least 80 lessons on Zearn for grades 3-5 and at least 40 lessons on Zearn for grades K-2.
- By December 2024, 100% of students will complete 40 lessons on Zearn for grades 3-5 and at least 20 lessons on Zearn for grades K-2.
- The percentage of students meeting their growth projections will exceed 60% on the middle-of-the-year and end-of-the-year NWEA MAP Growth assessments in Math.

- **Key Action 3:** The principal ensures IEPs are written effectively, staff are provided relevant portions of the IEP, and accommodations/modifications are documented in PowerSchool.

Indicator of Success:

- By June 2025, 100% of quarterly audits of PowerSchool records show consistent documentation of accommodations and modifications in PowerSchool.

- By MOY audit 100% of quarterly audits of PowerSchool records show consistent documentation of accommodations and modifications in PowerSchool.
- **Key Action 4:** Improve the quality of instruction for Emergent Bilinguals.
Indicator of Success: By March 2025 100% of Emergent Bilingual students will complete at least 60 lessons from K-12 Summit.
- **Key Action 5:** Cultivate a supportive and inclusive campus culture that enhances teacher satisfaction and well-being.
Indicator of Success:
 - By the end of 2024-2025, 75% of the teachers who completed the Staff Survey will express satisfaction working at Park Place.
 - By middle of the year, 60% of the teachers who completed the Staff Survey will express satisfaction working at Park Place.
- Question from library representative: what are opportunities for students to read for fun?
 - Library enrichment, students can check out books, would like to increase school library
 - Library: all HISD students already have a library card
 - Suggestion: Library representative attend next Title 1 parent meeting to discuss library participation at school events
 - Students can use S number to access library accounts, app Tumble Books can track number of books that students read.
 - Library representative suggests giving dollar amounts for Pawsitivity store (PBIS program) for visiting the library
- Establishing a PTO - We found 4 parents interested in starting a PTO. There has been some confusion on the difference School Fundraiser vs. PTO Fundraisers. Ms. Hoang clarifies that PTO is a separate organization from the school. It supports the school by doing fundraisers. Ms. Hoang shared the steps needed to establish a PTO.
- Fundraisers — For now as School Fundraisers until an official PTO is established.
 - Determines who can organize and use funds

Tiger Bites Food Sale (School Food Fundraisers During School)

- September 20, 2024
 - October 25, 2024
 - November 22, 2024
 - January 24, 2025
 - February 28, 2025
 - March 21, 2025
- 6 Days in which food sales are allowed on campus for fundraisers
- Grade level fundraisers will be discussed at upcoming team lead meeting

Fall Festival – Friday, November 1st, 2024

4:00 pm – 6:00 pm

Spring Festival – Friday, April 25, 2024

4:00 pm – 6:00 pm

Other Fundraisers – Grade Levels , Photobooth, During Performances

- **Other Businesses -**

- **School Performances** – Will be after school due to New Superintendent
Expectations for Performances to be held after school or during non-instructional time.
 - Hispanic Heritage – Thursday, Oct. 18th @ 4:30 pm
 - Winter – Wednesday, Dec. 18th & Thursday, Dec. 19th @ 4:30 pm
 - Lunar New – Thursday, January 30th @ 4:30 pm
 - Black History - Thursday, February 27th @ 4:30 pm
 - End of Year – Thursday, May 1st @ 4:30 pm
- Logistics for school performances:
 - Parent permission form for students to be able to stay after school
 - Teachers to watch students from the time school ends until the performance time
 - Possible to record performance so students can view later for those unable to attend
- **Custodial Support** – One Custodian Short. Two Custodians to clean the whole school. They need staff and student support with cleaning at the end of day, restroom, cafeteria.
 - Need to address student involvement in maintaining the building
 - Counselor to enact Tiger of the Week where students are nominated from each grade level based on those who align with campus targeted characteristics
 - First week: Pride- Pride in our building. We will look for students who are leaving the building cleaner than they found it. Those students to get a certificate and prize
- **Safety** – We had 3 Lockdown Drills and 1 Shelter in place. Improving Greatly, will continue to practice so that we are ready at all times. Today, the back gates was left open. We found out it was an HISD maintenance worker that left it open. We need to remind everyone that the gates need to be locked at all times. A sign will be added at the gates to keep back gates locked at all times.