



2700 Berkley St., Houston, Texas 77012
713-845-7472 Fax: 713-847-4755

Claudia Montoya, Principal
Alicia Gray, Assistant Principal

SDMC Minutes

Tuesday, October 08, 2024



1. Opening Remarks/Introductions: [Mrs. Montoya](#), [Mrs. Gray](#), [Ms. Torres](#), [Ms. TerHarkel](#), [Mrs. Burgos](#), [Ms. Perez](#), [Mrs. Arrellano](#), [Ms. Maltos](#), [Mr. Osborne](#), [Ms. Jerez](#), [Mr. Martinez](#)

2. Roles and Responsibilities of SDMC

Each committee will be designed to involve professional and nonprofessional staff members, parents, community members, and business representatives in establishing academic and other performance objectives of the school for each academic excellence indicator adopted in the Texas Education Code (TEC). [See AE(LOCAL), BQB(LEGAL), BQB(LOCAL), TEC Section 11.251 Planning and Decision-Making Process, and TEC Section 39.051 Academic Excellence Indicators.]

The SDMC must be involved in decisions related to areas specified by the TEC. [See TEC Section 11.251 Planning and Decision-Making Process and TEC Section 11.253 Campus Planning and Site-Based Decision-Making.]

The areas that require involvement of the SDMC are:

- Implementing all pertinent campus-level planning processes; ELECTION RESPONSIBILITIES Houston ISD 101912 PLANNING AND DECISION-MAKING PROCESS BQB2 CAMPUS-LEVEL (REGULATION) DATE ISSUED: 5/10/2017 3 of 4 LDU 2017.01 BQB2(REGULATION)-X
- Developing recommendations for the school budget;
- Submitting recommendations for the school curriculum;
- Recommending changes in the school's staffing patterns;
- Developing and approving the campus staff development plans;
- Developing, reviewing, and revising the School Improvement Plan (SIP) for the purpose of



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improving student performance for all student populations. After the principal approves the SIP, the SDMC will present the plan to the school-based professional staff for a vote of approval. [See BQB1(REGULATION)]

- *Reviewing and making recommendations regarding the school's organizational structure; and*
- *Establishing procedures to periodically obtain broad based community, parent, and staff input.*

Quarterly Meetings: [Subject to change, will notify within 2 weeks](#)

- [Q1-October 08, 2024](#)
- [Q2- January 14, 2025](#)
- [Q3- March 11, 2025](#)
- [Q4- June 10, 2025](#)

3. Title I: Campus Needs Assessment: [Mrs. Gray reviewed the Needs Assessment and shared Dibels data for K-1 from 2023-2024, MAP data for K-5 for Reading, Math, Science, STAAR data for 3-5, and SPED data from District Audit](#)

4. TEA Rating: [Mrs. Montoya shared our projected rating, C \(79\) for the 23-24 SY. We were one point away from a B. Ms. Perez asked when we would receive another rating? At the end of the school year.](#)

5. Attendance: [Our campus goal is 98%, currently we are at 96.4%. We are working on different incentives, such as tracking SANCHEZ EAGLES to receive a class pizza party. We are hoping to receive support from PTO so that we can have more incentives that are individualized. Mr. Osborne suggested a dance party. Ms. Torres suggested donuts or cupcakes. Ms. TerHarkel mentioned that teachers need to be calling home so that parents know it is important.](#)

6. NES Implementation: [Mr. Martinez and Ms. Torres shared their perspective on NES. Mr. Martinez said that high expectations are everything. Students are getting used to it. They also reflect daily on their data. Ms. Torres mentioned that in reading, it is challenging but students are getting it. The curriculum is focusing on the skills needed such as inference. She is seeing growth.](#)

7. Action Plan: [The SIP At-A-Glance was reviewed. STAAR goals were discussed along with budget proposals.](#)



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8. Budget

- Enrollment Projection and Current Enrollment: Projection was 388, we ended the 23-24 SY at 450. Currently we are at 376. We had to close two positions due to low enrollment. The teachers will be reassigned.
- Campus Fundraisers: Fall Festival on October 25th 4:45-6:15

9. Campus Events: Fall Festival- Oct 25, Literacy Night- November 6th 4:45-6pm

10. Questions, Comments, Concerns: Mr. Osborne suggested reaching out to HEB for Literacy Night

11. Review and Approval of Minutes: Approved

12. Closing Remarks