

## Patterson Elementary SDMC

February 10, 2025

3:30 PM

Members present: Mr. Apostol, Dr. Archelus, Ms. Campos, Mr. Castro, Mr. Cervantes, Ms. Chavez Nava, Ms. Encarnacion, Ms. Flores, Ms. Kathleen Ruiz (Face), Ms. Ortega, Mr. Saenz, Ms. Siddiqui, Ms. Vicente, Mr. Nicklaus, Ms. Pineda (PTO), Ms. Leija (Community/Business), Ms. Calles Hernandez, Ms. Curbow, Ms. Deschenes

Members not present: Ms. Manzano (PK), Mr. Pantuliano (Specials)

1. Introduction from Ms. Kathleen Ruiz, FACE Representative; she is working with Ms. Campos for a successful year
2. Campus Appraisal Presentation – Mr. Saenz shared a video from the district concerning the first draft of the Teacher Excellence System (Quality Instruction – 45%; student achievement – 35%, planning and professionalism – 15%, Campus action plan – 5%)
  - a. Video also explained the collaborative process that has been used to develop this system, including the Trailblazer system, surveys, interview with Superintendent Miles, and a brief summary of next steps in the process of building the new appraisal system.
  - b. Mr. Saenz reviewed the percentages in the new system
  - c. Mr. Saenz reviewed the specifics of the rubrics in each domain
    - i. Planning: Internalization, Data-Driven Practice
    - ii. Professionalism – High Performance Culture, Expectations
    - iii. Distinguished Teacher Overview (if you score Proficient II or higher, you are eligible to apply for this status; teacher will then go through a review process considering data and SPOT scores with a written component)
    - iv. Comments from Staff:
      1. Mr. Castro – this is like what we have now, and if we get timely feedback, teachers will have the opportunity to improve during the year; most teachers work hard to be professionalism, and if we stick to what we have been doing, we should be ok.
      2. Ms. Calles – I see what we are working on, the framework seems to be the same, but we need more clarification on the action plan component. The extra recognition with the

Distinguished Teacher component will be appreciated by the teachers who go the extra mile.

3. Mr. Saenz briefly explained the campus action plan
  4. Mr. Apostol – agreed with the components of HQI, and the planning. Mr. Apostol asked for clarification about the planning and professionalism rubrics. Mr. Saenz gave clarification using the proposed rubrics (new pieces are planning for misconceptions and planning interventions)
  5. Ms. Encarnacion – She appreciates the detail in each rubric so that teachers know exactly what is expected.
  6. Ms. Ortega wonders if the rubrics will be embedded in the SPOT observations? Clarification, this will be used for the MOY and EOY conferences, with the teacher providing evidence.
  7. Mr. Cervantes – The rubric provides very specific details, which is appreciated, however, there are questions about implementation of all the components, specifically intervention and scaffolds. Looking at the professionalism component, it may be necessary for teachers to prepare a portfolio of work, data, and evidence to support teacher ratings at the MOY and EOY conferences.
  8. Ms. Vicente - It's great that teachers will be rewarded and recognized for being distinguished
  9. Nurse Leija - I feel that this will set the bar higher for each teacher to be a distinguished teacher... which students will definitely benefit from.
- d. Links were provided for feedback, comments and suggestions. Teacher input is highly encouraged. Information was also shared for teachers to join a focus group.
3. PK Enrollment –
- a. We have always had a large group of PK students, but we have about 30 less PK students this year when compared to last year.
  - b. Statistics were shared for the benefits of PK
  - c. Recruitment and marketing strategies were shared.
    - i. Feedback requested for PK recruitment and marketing were solicited
      1. We need to continue to build the relationships with the parents, families and community.
      2. Parent/teacher relationships and communication is very important

3. Further collaboration with Head Start needs to be in place
  4. All recruitment events should be attended
  5. Invite all community members to our campus-based outreach programs.
  6. Ms. Curbow suggested placing flyers and advertising at neighboring businesses or clinics, etc.
4. Campus Based Information
  - a. IRT expected tomorrow morning. Please let your grade levels know that we must be ready for an expected visit, and we will communicate the visit. We must move to the next level on this visit. Thank you to everyone who is working to prepare, to be ready and to stay ready. White boards, AT- Bats, and timers are a must for a successful visit.
5. NWEA Data –
  - a. Projected rating for the end of year – according to this data we are expected to fall 5 points, which would give us an 85 and a B rating, based on MOY NWEA data. We ranked 185 in science, 132 in reading and 192 in math out of the 218 elementary schools in HISD. We will grow by the end of the year, and we will set the goal to keep our A rating and keep a sense of urgency going through the spring semester.
6. Budget
  - a. Hourlies have returned, and they will be working with students doing small group pull-out or push in, exclusively. They are only working with students, either 1:1 or in small groups.
  - b. New TA hired, hopefully will start next week.
  - c. New second grade teacher hired, hopefully will start within the next two weeks.
  - d. We are still interviewing for TA's and Hourly Lecturer
  - e. Grade levels – please submit requests for next year as we have funds that need to be spent effectively on instructional materials.
  - f. We are hoping to add an additional Special Education teacher for next year, this is in process and we look forward to being able to better service our students
7. Safety Updates – General updates including fire drill updates, use of Raptor to check in teachers, staff and students during all drills, and remember to stay vigilant. If you see something, say something!

Minutes approved and meeting adjourned at 4:52 PM.