



SEGUIN ELEMENTARY SCHOOL
5905 WALTRIP * HOUSTON, TX 77087

Mayte Garcia-Olivo – Principal
Michelle Cuevas – Assistant Principal
Wendy Pineda, Assistant Principal
Tel: 713-845-5600 * Fax: 713-845-5615

Agenda September 12, 2022

*Opening Remarks/Introductions

In Attendance:

Mayte Garcia-Olivo, Principal
Hilda Alvarado, School Counselor
Edna Arenas, Non-Instructional Staff
Alethea Burris, Teacher
Jacqueline Franklin, Teacher
Denise Gonzalez, Teacher
Cynthia Howlett, Special Ed. Teacher
Brittany Gallardo, Nurse
Bertha Pecero, Non-Instructional Staff
Yetzamani Peña, Parent
Wendy Pineda, Assistant Principal
Eva Rodriguez, Teacher
Frances Woods, Wraparound Resource Specialist

*Roles and Responsibilities of SDMC

Role

The committee is an advisory group to the school principal except for approval of campus staff development. The committee must outline procedures for addressing the areas of involvement listed under Responsibilities, below and for decision making. The principal will consult the SDMC in matters relating to the school educational program, but the principal has the final authority in fiduciary and financial decisions.

Responsibilities

The areas that require involvement of the SDMC are:

- Implementing all pertinent campus-level planning processes;
- Developing recommendations for the school budget;
- Submitting recommendations for the school curriculum;
- Recommending changes in the school's staffing patterns;
- Developing and approving the campus staff development plans;
- Developing, reviewing, and revising the School Improvement Plan (SIP) for the purpose of improving student performance for all student populations. After the principal approves the SIP, the SDMC will present the plan to the school-based professional staff for a vote of approval.
- Reviewing and making recommendations regarding the school's organizational structure; and
- Establishing procedures to periodically obtain broad-based community, parent, and staff input.

*Campus Safety

-COVID-19 Updates

-Drills and Safety Practices

*Attendance

*Curriculum & Instruction

*TEA Rating

-Instructional Focus Areas for 2022-2023

- ❖ Effective First Instruction

- ❖ Small group intervention

- *School Improvement Plan 2022-2023

- Review and Approval

- *Budget

- Enrollment Projection and Current Enrollment

- ❖ Current enrollment is 384. Projection is 420.

- ❖ Deficit of about \$166, 500

- Campus Fundraisers

- ❖ Chuck E. Cheese Night

- ❖ T-shirt sales

- ❖ Spanky's Night

- ❖ Chick-fil-A Night

- ❖ Item Sales

- *Campus Events

- Open House – September 22, 2022

- Literacy Night – TBD

- Character Parade – October 29, 2022

- *Questions, Comments, Concerns

- *Review and Approval of Minutes

- *Closing Remarks