

SDMC

December 7, 2016, 2016

Agenda

The Houston Independent School District (HISD) Board of Education established and approved the campus-level planning and decision making process in 1992. This process includes the creation and maintenance of a Shared Decision Making Committee (SDMC) at each school to review the district's educational goals, objectives, and major district wide classroom instructional programs. The SDMC must be *involved in decisions related to* areas specified by the Texas Education Code. The code states that the SDMC will be involved in decisions in the areas of *planning, budgeting, curriculum, staffing patterns, staff development, and school organization.*

Areas SDMC we will discuss as an advisory to the Principal... but not limited to....

Planning

- Finalize attached Schedule for December Final Exams
- Change in the second semester schedule. Alternate days

Budget

- Projections due for next year. Discuss Enrollment

Curriculum

- December Testers
- Credit Recovery Camps
- Master Schedule for Second Semester

Staffing Patterns

- Add Engineering and Business Positions

Professional Development

- ESL on line training

School Organization

- Uniforms and ID badges
- Rewards System for Attendance...ideas from ideas through Willowridge HS

Other/Questions

SDMC Minutes

December 6, 2016

Planning:

Finals schedule: Monaghan presented schedule that had been shared with department heads the previous week. Some teachers were in favor of the schedule and others wanted more time to test. Bus schedules had been altered to pick up at 12:35. Changing to allow for a longer testing period was not feasible. Teachers are asked to hold a review before the exam. Reviews are 15-30 minutes based on the length of the final. Committee was in favor of the study period. Finals for the spring might be 2 hours with additional time for the study period. Monday, 12/12 will be changed to a B day to give teachers a chance to work with reviews on Friday and Monday before finals (especially to work with students that could have been STAAR testing the week of 12/5).

Discussed changing schedule to alternating A/B schedule for second semester. Teachers would like decision for planning purposes.

Pros: Teachers thought it would be good for planning. Many teachers have been asking for the change. Administrators with experience stated students can easily adjust to the change.

Cons: Students cannot remember the periods so they will use it as an excuse to be late. Students are accustomed to the old schedule. Notification for the days needs to be clear in order for it to be successfully.

Vote: committee members voted to approve the schedule change.

Budget:

Monaghan reported projections are due. Magnet numbers were projected and committee members had no questions.

Curriculum:

Monaghan discussed types of tutorials that were happening for the December retesters. Credit recovery camps will continue next semester. Master schedule changes for next semester will be minimal. APs trying to fix schedules corrected before students arrive in January.

Staffing Patterns:

Westbury administration is actively seeking an Engineering and Business Teacher.

Professional Development:

Staff is required to complete ESL on-line training before the start of next semester.

School Organization:

Administration goals is to support teachers on dress code and ID badges. Dress code from handbook given for committee members to review. Question of adding sweaters to the dress code. Committee approved the addition of sweaters. Topic of adding black jackets was also considered. Black or other color jackets was not approved. School colors only for dress code.

Committee discussed the idea of rewarding students for attendance. Willowridge HS uses a point system. Not enough information for committee to determine if it could work at Westbury. Monaghan has asked for ideas to be brought to the next meeting.