

# SDMC

September 6, 2016

## Agenda

The Houston Independent School District (HISD) Board of Education established and approved the campus-level planning and decision making process in 1992. This process includes the creation and maintenance of a Shared Decision Making Committee (SDMC) at each school to review the district's educational goals, objectives, and major district wide classroom instructional programs. The SDMC must be *involved in decisions related to* areas specified by the Texas Education Code. The code states that the SDMC will be involved in decisions in the areas of *planning, budgeting, curriculum, staffing patterns, staff development, and school organization*.

**Areas SDMC we will discuss as an advisory to the Principal... but not limited to....**

### Planning

- The Role of the SDMC Members
- Go over the meeting dates for the year

### Budget

- Staffing and positions we may need to add
- What do we need this year that we need to budget for

### Curriculum

- Teachers need a Syllabus for their classes
- Common Planning Time and How it will be Used

### Staffing Patterns

- Core classes PLC's
- Planning for none core academic classes

### Professional Development

- Share August PD
- Ask for Feedback from Departments on the effectiveness

### School Organization

- How will we make sure students are in dress code and have ID's
- Money is a problem with ID's (cost is about 1.00 to 1.25 each)

### Other/Questions

## **SDMC Minutes**

### **September 6, 2016**

#### **Planning:**

SDMC members act as advisors to Principal Monaghan. She will present information and committee can discuss options, vote on changes, and bring their own questions or concerns from teachers, parents and the community. Meeting dates were distributed to members.

#### **Budget:**

Westbury had a full staff before school started. One co-teacher quit the Friday before school started and the nurse will be off campus for FMLA. Monaghan is trying to find a substitute nurse. Monaghan also discussed the budget and how some of the funds are being used.

#### **Curriculum:**

Teachers were required to give a syllabus at the start of the year. All core content teachers have two planning periods. One period is for personal planning, parent conferences and grading. The second period is for PLCs (professional learning community). Teachers will be meeting to discuss common objectives and assessments, data tracking, and STAAR preparation. Non-core content teachers have one planning period.

Question about AP classes was asked. Are we pushing too many students into AP classes? Do students understand the value of passing an AP class. It was discussed to present information to lower grades before course requests next year.

#### **Professional Development:**

Monaghan shared the training that teachers had during the two weeks before students arrived.

#### **School Organization:**

Students are required to be in dress code and wear IDs. There will be a concerted effort to hold students accountable. Cost of IDs will be \$1.00 instead of \$5.

#### **Other:**

A question about the website was asked. Ms. Coulthard handles the website. She can add or update any information. Suggestion was made for students-possibly Ms. Giles' classes-to help with technology and website.