



Houston Independent School District Raul Martinez Elementary

7211 Market Street Houston, Texas 77020 713/671-3680

S.D.M.C. Meeting Minutes

Tuesday, November 17, 2020

Members Present (Virtual Meeting)

Keri Ward

Krysten Kuo

Mariama Fisher

Isela Seledon

Ines Valcarcel

Josefina Mendez

Jennifer Henaman

Karina Moreno

Andrew Roberts

SDMC met to discuss updates or concerns. Meeting called to order by Ms. Ward, Principal

1. Welcome to all. Introductions made by SDMC members
2. Health and Safety of students and staff
 - Getting the cases under control is critical.
 - Metro Clean staff member has been cleaning and disinfecting throughout the building the whole day. Will increase the times and areas that she is cleaning. She will go in to the classrooms to disinfect as well
 - Teachers will clean and wipe with disinfectant wipes the desks more often. Students may wipe their own desk only if student and parents agrees...use gloves.
 - Limit visitors in the building. Have someone sit at the reception desk to stop the visitors at the door. Student packets can be handed out at the door.
 - Provide a video for students on how to properly wear their masks.
 - Continue supervising students that they have a face mask since they enter the building, once they get off vehicle.
 - Staff members can tell each other as reminder to wear their masks correctly
 - Continue to social distance. No seating in the lounge.
 - Administration will do masks checks throughout the day. Classrooms will be awarded a certificate posted on their doors if 100% masks
3. Budget
 - We will be losing approximately \$30,000 due to Enrollment
 - Principal will be having a budget meeting soon with Budget analyst
4. Technology/Devices:
 - Devices is the biggest need right now. We are constantly checking and updating the student list. We received 2 big shipments from the district with mostly chromebooks and we distribute them quickly to the students. Teachers will continue to send the names of the students that are still in need of devices.
 - We want to catch up on technology. Once all students have a device we will look into purchasing Clevertouch for each classroom.
 - We are still waiting on more devices. We had purchased laptops for TA's as they are helping in the classrooms and need a device. Waiting on approval.
 - There is approximately \$40,000 in Title I and it will be used for tutorials, Renew Stemscopes and possibly purchase Nearpod license. Anything left from these monies will be used to purchase Technology.
 - All members were asked if they agree on these purchases and all agreed.

5. Interventions:

- Last school year we met with RTI, created binders and purchased Focus kits. It is a nonnegotiable that interventions are being taught daily and must be well planned. We will discuss during PLCs.

Meeting was adjourned at 3:51 p.m.