Meeting with the Principal and PTO

Agenda and Minutes

February 15, 2022

**Meeting Norms**

• Start and End on Time

• Stay on Topic

• Mutual Respect

• Be Transparent

• Tame your Technology

# Call to order

# Roll Call – Establish Quorum

# Principal Update

## Staffing

Ms. Simon will be last day on Friday.

We will be closing the Magnet Coordinator position

We will be looking for another clerk for the front.

We will have a 1 on 1 person to work with Kaylen (1st grade) – Feb 28

We will have a 1 on 1 person for SLC classroom.

## Attendance

We have increased 6% from the previous weeks. We did a grade level incentive as well.

We have designated it for the first thing in the morning.

## Coffee with the Principal - Discussed high need for providing support for the

## parents. We will be doing weekly Admin Chats with the parents. We will be working with Social Emotional supports. Another concern will be GT

## Teacher Support

Ms. Toni will be working in the afternoons with the 3rd and 4th grade classrooms.

# Campus Safety

## Monthly drills

February Fire Drill went well

## Risk Management visit – came back that provided feedback with relation to what

## needs to be addressed. We are making sure that we are updating yearlong drill cards.

# Teacher Representative (sharing thoughts and comments from teachers)

GT – concerns would be how to work incoming parents. Touring of the school and meet the teachers as well. PK concern with lunch duty and help support. Ms. Hoskins will start coverage.

# Parent Representative (sharing thoughts and comments from parents)

There were no parent concerns currently.

# Open Forum

X. Adjourn

# Meeting Dates

5/17 @ 4:30