



Stevens Elementary STEAM Magnet School



Where our Stallion Scholars Shine Bright!

Sparkles Jones - Principal
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SHARED DECISION-MAKING COMMITTEE (SDMC) MEETING AGENDA

SEPTEMBER 28, 2023

MEETING MINUTES

Start time: 3:45 PM

End Time: 4:31 PM

Welcome & Introductions

- Ms. Jones opened the meeting by introducing herself.
- The other members of the SDMC introduced themselves and stated their role.

Upcoming Calendar Events

- Ms. Oles shared upcoming events on campus.
- Provide sign up genius for cars to park and decorate.
- Lori Penington has contacted for band (contacted Oles) Mrs. Laabs will reach out to Waltrip about band.
- DJ or Music on sound system (Information will be posted on DOJO, TEAMS, & social media)
- Trunks will be decorated by teachers. Parking will be inside of U in the gate for participants to walk in parking lot.
- School will purchase candy and/or get donations. Teachers are only responsible for car decorations.

Special Programs

- Art Club – Grade Level @ a time starting w/5th grade the upcoming 6 weeks.
- Journalism Club – Upper school (monthly school newspaper/lower schoolbook club)
- Gardening Club – Start possibly in the Spring w/cap of 15 students across the school using raised planting bed. (PTCO has a grant for that gardening space to include aprons, seeds, materials, etc.)

Leader Effectiveness and Development (LEADS) Presentation

- Mrs. Jones presented presentation from district.
- Ms. Torres asked for specific information regarding how special education would be part of the evaluation process.
- The student achievement score was discussed and clarified how it would be assessed.
- Ms. Labbs asked would administration be scoring or appraising teachers low because the scores are low. Mrs. Jones stated we would rate the lesson/teacher where they are currently with instruction. She also stated the shift to instructional leadership to ensure teachers receive coaching and feedback to continue to grow.

Questions/Comments/Closing

- Ms. Labbs asked what is the plan for vacant teacher positions? Mrs. Jones stated that 1 position would be filled by Monday, the other by the end of next week possibly.
- Ms. Labbs followed up by asking what is the plan for communicating to parents? Mrs. Jones stated that the plan was anticipated to not take as long but would contact parents and let them know by the end of the week.
- Ms. Labbs mentioned an active what's app group of parents that discussed students being disruptive, causing anxiety in kindergarten classes. Can schools provide support to teachers for behavior? Ms. Torres shared with members the steps and process for behavior support. Admin team mentioned the ongoing supports from social worker, Mr. Davis for those classes as well.
- Ms. Labbs stated they had information regarding teachers not having supplies for science curriculum. Admin team stated we would check in with science teachers regarding supplies needed for science lab.