



Almeda Elementary School SDMC Meeting Minutes-Quarter 4

Location: Virtual (TEAMS)

Date: Wednesday May 17, 2023

Attendees: Sonya Curtis, Michael Miller, LeHuyen Tran, Andrew Rebullida, Ian Olmstead, Alanda Phillips, Anita Gardner, Erick Martinez, Tamika Roberson, Sonya Davis, Barbara Carter, Yolanda Serrano

Time: 3:15p.m.-4:15p.m.

Agenda items

I. Review Meeting Minutes from April Meeting-**Minutes reviewed and approved**

II. Attendance Ideas

- **Idea #1-Attendance Avengers theme board in hallway to display each grade level.**
Every month we will check the attendance percentage for every grade level, and the grade level with the highest attendance percentage for the month will receive a Popsicle party, a popcorn party, extra recess as something an entire grade level to celebrate.
- **For the classroom teachers.** We will also monitor every month each classroom for every grade level. The classroom with the highest attendance, every month will receive an incentive like a free dress pass, traveling megaphone, superhero prizes and a attendance certificate that the teacher will hang outside the door. Teachers will get the gift of time or at some kind of treat and recognition on announcements every month.
- **Perfect Attendance-Having some type of celebration, whether it's every nine weeks or once a semester to celebrate perfect attendance students with a movie time or a Popcorn party for PK-5th grade perfect attendance students.**
- **Behavior Bash-Something else that we can do to boost the morale of the students is the behavior bash.** Each semester we can host a behavior celebration for those students who have no suspensions, no referrals, no kind of detentions, and just students who display good character traits. The teachers will have a golden ticket to give out, and those students who get the golden ticket will be able to participate. The behavior Bash is like a field day. The students can have something to look forward to. We pay a lot of attention to the kids who are misbehaving. So, this will reward the students who actually behave at school.
- **Idea #2-One thing is like more of that parent communication about the younger students missing school a lot.** We are aware that parents are notified of the one automated call. Parents may not care about that automated call and dismiss it. Teachers should be messaging on Class Dojo to parents about absent students. Maybe having an incentive for teachers to begin to message out to the absent students or if you give them
- **The children that are out that day giving a courtesy message or a courtesy call from the actual teachers, hold those parents more accountable because those automated messages they just kind of open and close them**

III. Backpacks

- a) We will send a notice this week that no more backpacks will be allowed for the remainder of the school year.
- b) For next school year we will only allow clear or mesh backpacks for all students. This will be implemented for safety reasons.
 - i) Member Input-Inform parents via Dojo and Letters before school is out this year so they can plan accordingly.

IV. School Uniforms

- a) At the end of last school year, we decided to implement school uniforms. How did uniforms go for this school year? Do we want to implement or change anything?
 - i) Next year we should have uniforms for students
 - ii) We have to make sure that every teacher is enforcing school uniforms. There is a lot of inconsistency and when students come to ancillary and they are told they are out of dress code, students state that the homeroom teacher doesn't care about the uniforms and did not say anything about the uniform.
 - iii) Be consistent in staff not wearing cut/ripped jeans if students cannot wear cut/ripped jeans.
 - iv) Can students wear jeans on theme days such as college Wednesday and Spirit t-shirt Friday?
 - (a) We will look into specific dress code but will keep the theme weeks/days allow students to wear jeans or different clothing.

- Staffing for Next Year-Staffing for next year, if everything goes according to plan, we are fully staffed in special education. We currently have a new pals teacher and a new SLC teacher already through the transfer portal, ready for next year. So we should be starting the year with Miss Radtke. Miss Kay is the name of the PALS teacher, the ECSE class and Miss Collins is the name of the SLC teacher. They're both coming, experienced from different HISD schools. We were supposed to have two ECSE PC numbers for this year, but we only had one.
- The previous year we had two resource teachers looking at our numbers for special Ed resource, I'm hoping that they give us another resource teacher and PC number for them because I think it's necessary with our numbers. Otherwise, I don't know if you're aware about Ms. Radkte has done all ARD's this year All progress reports, all special Ed documentation, so she's done a lot.
- Potentially with two resource teachers and the ECSE and the SLC teacher, that'll give us more time to really work with the students that are out in general Ed and to really get the plans working well.

V. SDMC Elections

- a) SDMC elections for next year. So as you know, if this is your second year it is staggered and this would be your last year for SDMC. I'll be sending out shortly a ballot for us to start making recommendations for the outgoing members to get the new members for next year. And of course, the new members will fill in and then the two members with the highest votes will be potential fill in for those that won't be able to make it to the meetings.

VI. Building Concerns

- a) Doors should be locked even with the sub inside the rooms if students are present. I know, that's a difficult for the sub, but student safety is always our number one priority. Any of our admin should have a key to help them go in and out if they bathroom break or cafeteria. So my understanding is as long as there's a student in the room, the door needs to be closed and locked. The door should be locked at all times. Let me know if you see a situation or Ms. Waters, if you see a situation where the sub is in the class and the doors are unlocked and we will lock it for them.
- b) Everyone should have the small Emergency little card available that tells you what to do during certain situations, drills, and emergencies.
- c) Ms. Blanco's boss dropped off paper towels for the campus today so all restrooms should have paper towels.
- d) I know that lighting was a issue this year but we have gotten that taken care of and lighting has been fixed in the parking lot.
- e) One concern that I do have is the campus cameras being outdated. We are working on getting better cameras for the building.
- f) I conduct door walks around the building and from those inspections all doors are always locked throughout the building.

VII. Field Day

- a) We were able to visit PLC with 3rd, 4th and 5th grade today and discuss Field Day plans. We have a color coded map this year to assist with location of activities. We are allowing 2 parents per class to help with games.
- b) Award Ceremony is not on the agenda, but we are sending out information for parents. We are allowing 4 family members at award ceremony's due to limited space in cafeteria. Last year we allowed 3 guest per student.

VIII. Community Engagement

- a) We need to have more Community engagement activities for parents. We would like to have ESL classes for parents, and it was brought up to have more CLEVER meetings with parents so they are familiar with the technology resources they can use at home with students.
- b) We should have different night activities where parents can do hands on Arts activities with students. Mr. Miller recommended Arts & Parents activities. We can host library nights. Maybe a Science Fair and invite the Children's Museum out for a parents night.
- c) Question to Ms. Carter with Abiding Faith Church-How can we collaborate more. -Mrs. Carter informed that she was told that there was no Real Men Read or opportunity to collaborate this school year, Informed Mrs., Carter that we would like to collaborate and Mr. Olmstead will reach out to meet over the summer for collaboration ideas. Ms. Carter stated that they would like to collaborate and support Alameda.
- d) Nurse Phillips recommended that Church volunteers can also assist in the clinic.
- e) Mr. Olmstead suggested Real Men Read or a Girls/Boys Club can be beneficial for students outside of the Tutorial programs offered.

IX. Open Questions-

- a) Question-Can students begin to do announcements like years past.
 - i) Yes, next year we can start to allow students to come and do announcements.
 - ii) Our students of the month will be able to do announcements and we will do more to recognize them.

X. Adjournment-By Principal Olmstead

XI. Next Meeting announced Fall 2023