

# SECONDARY DAEP SDMC MINUTES

Date: 05/16/2023 Time: 2:00 pm

Facilitator: David Barragato

## In Attendance

David Barragato, Chair, Principal	Tarawa Pitre, Counselor
Larry McKinzie, Teacher	Tokioyuana Suggs, Teacher
Sherry Jones, SpEd Chair	Jay Andrews, Counselor
Nicholas Lopez, Assistant Principal	

## Approval of Minutes

Minutes approved for April 14, 2023

## Welcome

Ms. Barragato began the meeting at 2:30 pm. As all members knew each other, introductions were not made. Mr. Barragato reiterated the need to stay student focused with safety at the highest priority. Our goal is to end the year with no major incidents and continue purposeful planning for 2023-2024. SpEd Compliance: Secondary DAEP is at 100% in IEP Compliance and Eligibility this past week.

## School Improvement Plan

As our enrollment has remained steady, and currently at 117 students, our attendance percentage has improved due to a strong collaboration among the Graduation Support Team. Safety discussion regarding one fire drill remaining this year. SIP goal and focus areas for next year may be altered as planning ensues.

## Campus and District Updates

Staffing needs shared with everyone. Ms. Pitre shared the school schedule draft for 2023-2024. Dimas has list of supplies needed for 23-24. SPED department is 100% compliance for IEP's and eligibility.

- Teaching Assistant (2 hired)
- Teacher, Special Ed Resource (1 hired), 1 more needed
- Teacher PE 6-8 (1 hired)

## Data

DAEP enrollment is at 117 students. Attendance is at 80%. Discipline shows ISS has increased, however, this is strategic, as we have utilized ISS to provide better interventions instead of using exclusionary practices (e.g. OSS).

## New Business

- Upcoming training for Carnegie and Amplify with Math and ELA teachers and Tier II leaders.
- Overview on the benefits High Quality Instructional Materials (HQIM).
- 11 and 12 month employees will receive their temporary room/office re-locations as HVAC renovations get underway.
- The Threat Assessment Team will meet again and attend mandatory training TBD.
- Teaching and room assignments for 23-24 will be finalized by July, along with our August Pre-Service Plan.
- School-wide Culture Book Study . Books passed out in May. Staff will read over the summer with a reflection in order to be prepared for August Pre-Service.
- Principals,
- TEA update to teachers with an opportunity to gain clarity on the TEA Intervention Transition. Mr. McKinzie will attend as our official DAC member. DATE/TIME: Tuesday, May 16th from 3:00-4:00 PM. LOCATION: Delmar Fieldhouse located at 2020 Mangum Rd Houston, TX 77092.
- Remaining Safety Drills for 22-23. Fire Drill and Emergency Preparedness Drill (e.g. inclement weather).
- Master Schedule Plan. Traditional offers improved behavioral management. Improved staffing outcomes with traditional scheduling. Two interventions periods are included to account for students with multiple tracking requirements. Intervention periods will also incorporate SEL initiatives. Later lunch times will allow for variations in cafeteria staffing. Each class period is 50 minutes allowing required planning time.
- Overview of Secondary DAEP Strategic Priorities for the 2023-2024 including Instructional Focus Areas, Safety, SEL, Attendance, Communication, Technology, Counseling, and Discipline (DRAFT).

## Next Meeting

2023-2024 School Year