

SECONDARY DAEP SDMC MINUTES

Date: 12/11/2023 Time: 7:30 am

Facilitator: David Barragato

In Attendance

David Barragato, Chair, Principal	Tarawa Pitre, Counselor
Claudia Alfred-Long, Teacher	Monica Hill, Teacher
Sherry Jones, SpEd Chair	Jay Andrews, Counselor
Kathleen Ballard, IT Customer Service Rep	

Welcome

Ms. Barragato began the meeting at 7:30 pm. Mr. Barragato reiterated that our building is still under renovations due to work not being completed by HVAC contractors on schedule. The main purpose of this meeting will be for the SDMC to approve the Campus Improvement Plan (CIP) as previously provided to the committee through email and hard copy.

Review and Approval of Campus Improvement Plan

Committee reviewed Comprehensive Needs Assessment, including Student Achievement, School Culture and Climate, Parent and Community Engagement, Priority Problems of Practice, Comprehensive Needs Assessment Data Documentation, Key Actions, Key Action 1: Increase in student achievement by implementing writing across the content areas, Key Action 2: Increase students' knowledge of content using effective multiple response strategies during instruction, Key Action 3: Increase the level of student - teacher engagement, especially the use of high - quality activities, Key Action 4: Utilize effective classroom management strategies to decrease student disengagement and maximize instructional time. The CIP was approved by the SDMC.

Campus and District Updates

Two teachers and one teaching assistant were tentatively hired at the job fair this past Saturday.

Safety

Classroom doors: Generally, it is a requirement to keep classroom doors open when someone is teaching students. Safety Exceptions requiring doors remain closed:

- doors open to the exterior of the school building – closed and locked at all times
- classroom doors in buildings without sprinkler systems
- classroom doors that act as part of a “fire wall
- doors that cannot stay open on their own

Data

SPED department is 100% compliance for IEP's and eligibility. Secondary DAEP attendance stands at 82.4% as of 12/10/23. Enrollment is 84 as of 12/10/23.

New Business

- Testing environment should be safe and secure every day for NWEA MAP, and STAAR. Our CTC has been trained. We must plan ahead. Instruction must continue when other students are testing.
- The custodial team and HISD facilities is working to replace lights that are not working.
- The 500 building is currently shut down for continued HVAC renovations.
- Check on pest prevalence in the 500 building.
- Verify that door policy is being implemented properly at DAEP.
- We will review possibilities for alternate start/end times and possible revised master schedule for 2024-2025,

Next Meeting Dates:

4/18/24, 5/23/24