



Shared Decision-Making Committee (SDMC)

Meeting Minutes

April 4, 2024

The meeting was called to order at 3:18 p.m. on April 4, 2024

Members in Attendance: David Church, Karen Duffy, Stephanie McGraw, Rachael Cahan, Andrea French, Sarah Bailey, Emily Conner, Brianna Campos, Barbara Smith, Katelyn Brooks, and Rachelle Varnon

Members Absent: Kristian Borden and Marcy Kirk

A motion to approve the minutes from December 13, 2023 was approved.

Travis School Improvement Plan (SIP): The school's progress on the SIP was discussed, including progress made with the four goals of the school's Action Plan. The first two goals include teachers becoming proficient using district-supported student engagement strategies (MRS), learning objectives, and demonstrations of learning (DOL). Based on appraiser observations and mid-year assessment data, teachers have consistently and successfully used MRS, LOs, and DOLs in their classrooms, and Travis is on track to meet those goals, as well as the fourth goal, which involves the use of thinking routines as an MRS strategy. Mid-year assessment data shows that Travis is making progress with our third goal from the Action Plan, greater academic achievement for our special education students, but we are likely to fall short of meeting the goal by the end of the school year.

Budget and Enrollment Updates: The district has developed next year's budget based on a projected enrollment of 720 students, which was the enrollment at Travis on April 1, 2024. It was noted that the actual enrollment for 24-25 will likely be greater than 720 because we will be replacing a small fifth grade class with a larger incoming kindergarten class. Based off initial budget numbers and the loss of federal pandemic school support funds, Travis may need to fund any intervention positions next year using funds provided by outside sources such as the Travis Foundation. A discussion was held on the number and types of intervention positions to seek, and the committee then voted unanimously to approach the Travis Foundation about funding two half-time intervention positions and two ten-hour intervention positions to serve the needs of Travis students.

Committee Member Items: There were no committee member items at this time.

The meeting adjourned at 4:10. The next SDMC meeting is scheduled for May 22, 2024.