

Members present: L. Armstrong, T. Sweet, T. Ogburn, J. Johnson, C. Spencer, P. Russo

- I. Campus Vacancies
 - a. Kinder (bilingual)
 - b. TA (Pre-K)
 - c. TA (Pre-K)
 - d. Committee members didn't express concern. Ms. Jean mentioned she needs to post them when she receives the PCs from the district.
- II. 21-22 Professional Development (teachers and support)
 - a. Our PD is set for our teachers with focus
 - b. Ms. Jean is looking for suggestions from committee for
 - i. Ms. Haynes suggested technology.
 - ii. Ms. Sweet suggested trainings for TAs on PowerSchool (registration, enrollment, coding, LEP, GT, economically disadvantaged)
 - iii. Ms. Spencer suggested trainings on systems and routines (lunch, phone etiquette, office expectations)
 - iv. TAs will be trained on some instructional expectations (Running Records, Circle Assessments, HFW activities)
 - v. SEL trainings for newbies and office training
 - vi. SPED accommodation, documentation
 - vii. Discipline expectations to be put in handbook.
 - viii. Grade expectations to be put in handbook.
 - ix. Add safety training to preservice.
 - x. CPI training (SPED, new coach, admin)
- III. Attendance
 - Goals (98% is our initial goal)
 - Incentives (Ms. Sweet and Ms. Kavina will work together to create and sustain)
 - Communication (Being proactive is the goal; communicating before will be very important)
 - With monthly calendar, "Please update this form with new information"
 - Monthly newsletters sent by teacher
- IV. Safety Concerns
 - i. Dismissal concerns: closing gates, getting the kids in the right cars, walk alones. Make sure we put it in dismissal procedures.
 1. Sign needs to be posted: 2:30 p.m. is the cut off for dismissal and early pickups.
- V. Ms. Jean asked for committee members if there were any other suggestions.
 - i. Committee decides to create a community walk and welcome back social on Aug 14
 - ii. Ms. Jean closes the meeting.

