• Call SDMC Meeting to order by Principal Troutman
• Time: 1:44 p.m.
• Members present are reflected on the signature page
  o L. Santos
  o Aguilar
  o Noriega
  o Maldonado
  o Gomez
  o Troutman
  o Gilliland

Enrollment

357 – projection was 335, over by 22 kids
First day of school enrollment
Additional funding is expected with increased enrollment

Focus for 19-20 School Year

• Social Emotional Learning
• Literacy
• Data Driven

Focus for school year will remain the same.

Strategic Priorities are:

• Expanding Educational Opportunities
• Ensuring Student Health, Safety and Well-Being
• Transforming Academic Outreach
• Increasing Organizational Efficiency
• Cultivating Team HISD Talent

SIP will be written with the Strategic Priorities guiding all goals, strategies and activities.

Budget

• GOAL: spend monthly
  Due to increased 3-year-old students and unique needs, using funds for increased personnel support will be priority.
• Request form/Submit to Ms. Gomez
Professional Development

Suggestions from SDMC members included:

- Multilingual department (pre-k applicable)
- IAT/SPED
- Trauma and Emergency procedures
- Conscious Discipline
- Pre-A Guided Reading
- Handwriting
- Neuhaus
- Early Childhood Department will hold two trainings on Mistral’s campus. SDMC will determine the needs of the campus, and may attend the EDC trainings.

5 Early Dismissal Dates

- September 27, 2019
- October 18, 2019
- November 8, 2019
- January 17, 2020
- February 14, 2020
- PLC during the day X2 monthly
- Off Campus-Request Early

Staff/Staffing Patterns

- Teacher Assistant Posted
- Hourly Lecturer X2
- FML

Attendance

- Monitor
- Parent Lunch Passes
  - Once again graph attendance weekly in conference room on small chart as well as larger classroom poster.
  - Make sure graphs are more uniform beginning the second week of school. (Color in boxes instead of putting one line through graphs).
  - Cafeteria – put star up on attendance board daily to track weekly attendance beginning second day of school.
SIP Review

- Completed by September 13, 2019
  - Leadership team plan on meeting in first few weeks to refine and finalize the SIP
  - Reviewed SIP requirements and working documents
  - Week of September 2nd – Meet on Tuesday, Wednesday, and Thursday either before school and after school.
  - SDMC members will work to refine SIP documents on a volunteer basis throughout the week of September 3rd. Google Drive will be used to collaborate.
    - Tuesday, September 3rd – 3:15 p.m.
    - Wednesday, September 4th – 6:15 a.m.
    - Thursday, September 5th – 3:15 p.m.

Events/Calendar

- 2019-2020 Master Calendar Review
  - Review to look for missing events and/or errors.
  - Report to Troutman ASAP.

Concerns

- Cafeteria entrance and exit procedures (Procedures were created by SDMC and will be communicated to teachers for Monday, August 26.)
- Picking students up on time is imperative. It impacts the entire lunch time if one teacher is late.
- Putting tape down on floor to help with walking guidelines
- Practice cafeteria behavior – See practice schedule for first week
  - Green – 8:30 – 8:45
  - Blue – 8:50 – 9:05
  - Orange – 9:05 – 9:20
  - Purple – 9:20 – 9:35
  - Pink – 9:35 – 9:50
  - Red – 9:50 – 10:05

Adjourn Meeting

- Called by: Troutman
- Seconded by: Maldonado
- Time: 3:10 p.m.