Shared Decision Making Committee (SDMC)

**Date:** September 26, 2023

**Time:** 3:30 pm - 4:30 pm

**Location:** B.K. Bruce Elementary

**Minutes**

**SDMC Members**

|  |  |  |
| --- | --- | --- |
| **Title** | **Name** | **Position** |
| Chairperson  | Lauren M. Hooks | Principal  |
| Parent  | Priscilla Scott  | Parent  |
| Parent  | Jammie Gardner  | Parent  |
| Community Member  | Cassandra Barre | Community Member  |
| Community Member  | Roderick Peoples  | Community Member  |
| Business Representative | Guy Harrison  | Business Representative |
| Teacher  | Antoinette Willis  | Teacher  |
| Teacher  | Matthieu Pritchett  | Teacher  |
| Non-Instructional Staff Member  | Montra Barnes  | Non-Instructional Staff Member  |
| School-Based Professional  | Gypsy Gongora  | School-Based Professional  |
| Special Education Representative | Malissa Miller  | Special Education Representative |

**Agenda**

|  |  |  |  |
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| **Topic** | **Minutes** | **Presenter** | **Notes /Materials** |
| **Introductions** | **10 mins** | Lauren M. Hooks, Chairperson/Principal | Introduction of committee members  |
| **Purpose of the Shared Decision Making Committee (SDMC)** | **10 mins** | Lauren M. Hooks, Chairperson/Principal | Principal Hooks explained the SDMC operates as an advisory committee, not a decision-making group, except with respect to approval of staff development of a campus nature.  |
| **LEAD System - Principal Evaluation Review** | **20 mins** | Lauren M. Hooks, Chairperson/Principal | Principal Hooks explained the purpose of this meeting is to review the Leader Effectiveness and Development (LEAD) system and provide feedback. The principal evaluation system (LEAD) applies to all HISD principals. * [LEAD One Pager](https://nam11.safelinks.protection.outlook.com/ap/b-59584e83/?url=https%3A%2F%2Fhoustonisd-my.sharepoint.com%2F%3Ab%3A%2Fg%2Fpersonal%2Fp00279073_houstonisd_org%2FEbKjARo2ZAFHqKtJmPWCHx4BBE9tmaKcTcBtTG4Jp_F0cw%3Fe%3DupmaPn&data=05%7C01%7CLauren.Hooks%40houstonisd.org%7C6f52ec04636349f1b34e08dbb98d8d66%7Cf5eb996693364b3388959982425b13ed%7C0%7C0%7C638307789874689683%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=Tlu%2FFbUQh8qQRhPpJm6NnPCqb1tdHuoluXnpKDWfWsU%3D&reserved=0)
* [2023-2024 LEAD Voiceover](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fhoustonisd-my.sharepoint.com%2F%3Av%3A%2Fg%2Fpersonal%2Fp00179956_houstonisd_org%2FEVcf_edpTP5GmFxF4ujQc4UB6wX1WVDhcVOZrwmEFdcAsw%3Fnav%3DeyJyZWZlcnJhbEluZm8iOnsicmVmZXJyYWxBcHAiOiJPbmVEcml2ZUZvckJ1c2luZXNzIiwicmVmZXJyYWxBcHBQbGF0Zm9ybSI6IldlYiIsInJlZmVycmFsTW9kZSI6InZpZXciLCJyZWZlcnJhbFZpZXciOiJNeUZpbGVzTGlua0RpcmVjdCJ9fQ%26e%3DmWrJ1T&data=05%7C01%7CLauren.Hooks%40houstonisd.org%7C6f52ec04636349f1b34e08dbb98d8d66%7Cf5eb996693364b3388959982425b13ed%7C0%7C0%7C638307789874689683%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=7laj90i2GHRj%2FP0R%2BfB1Gpo3IaW2yDNwbDSnMv4xWXE%3D&reserved=0) (20 minute video of PPT)
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| **Feedback** | **10 mins** | Lauren M. Hooks, Chairperson/Principal | Each committee meeting completed the following survey: [LEAD Feedback Survey](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.office.com%2Fr%2FNPQZ1GRNx2&data=05%7C01%7CLauren.Hooks%40houstonisd.org%7C6f52ec04636349f1b34e08dbb98d8d66%7Cf5eb996693364b3388959982425b13ed%7C0%7C0%7C638307789875002134%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=hFyJcbISEi8r8jKk4CsphPMuzqTknjcLtyge7BB0WqQ%3D&reserved=0) |
| **Questions** | **10 mins**  | Lauren M. Hooks, Chairperson/Principal | Principal Hooks asked the committee if they had any questions or concerns  |
| **Meeting adjourned**  |  |  | 4:30 pm  |

The next regular SDMC meeting will in November 2023.