|  |  |  |  |
| --- | --- | --- | --- |
| **Cullen Middle School**  **Site Based Decision Making Committee**  **Meeting Minutes** | | | |
| **Date: October 29, 2024**  Time: 4:45- 5:30 p.m.  Location: Cafeteria  Materials: Agenda, Campus Action Plan | **Principal:**  Erica Brame-Manuel  **Instructional Staff:**  T. Wilson  K. Porter | **Community Members:**  Constance Thompson, Lily Grove Baptist Church  **Parent Representative:**  Prentcis Robinson  **Business Member:**  **Other Member(s):**  Colonel King, Dead of Cadets | |
| **Agenda Item** | **Minutes**   1. Campus Updates 2. Campus Action Plan and Goals    1. Last Year reflection and celebration    2. Goals for continuous improvement 3. Committee Feedback, Question, Comments Concerns | | **Facilitator** |
| **Welcome**   1. 2024-2025 Campus Action Plan   **Campus Update**   * Questions/Concerns/Answers * Adjourn | Donica Arnold-Brown, Assistant Principal |

Meeting began at 4:50

Ms. Arnold-Brown reviewed the campus Action Plan

Participants were asked to focus in on the importance of Key Action Item 2. It was reviewed with parents and staff

Mr. Robinson asked how are our students writing in each classroom

Ms. Arnold-Brown explained how all core content areas have students use response cards for short constructed response and extended response. Additionally there are Extended DOL and LSAE days in the core content areas where teachers ensure writing component are completed with instructional feedback

Mr. Robinson and Ms. Alexis pointed out the importance of knowing and showing students how to use AI appropriately.

Ms. Alexis talked about the demos after school would be better by content to help address the action plan.

Ms. Arnold-Brown assured her that moving forward that content teams would be meeting during Demo Days unless directed by the principal for a campus wide need or model

Murry asks Alexis how the AI impacts her instructional procedures preparedness

Ms. Alexis clarified her need to to focus her time on her instructional preparedness

Mr. Robinson stated that his students at Cullen are saying they need more time.

Ms. Alexis shared that with the instructional framework, students will still get support if they haven’t grasped the concept during the reteach

Ms. Arnold-Brown noted for parent Robinson that to reiterate with his students that staying for the reteach is not a negative and should be seen as a second opportunity before an assessment to receive support for the skill.

There were no questions from parents or staff

The meeting ended at 5:40