

**Sylvan Rodriguez Elementary School
Shared Decision-Making Committee
Date: May 5, 2022**

Protocol

1. Sign-In
2. Assign secretary to take minutes
3. Call meeting in order
4. Secretary calls roll
5. Agenda item review
6. Committee reports review
7. Deliberations/vote (if necessary)
8. Action to be taken and by whom
9. Next meeting date
10. Call meeting to adjourn
11. Adjourn Meeting

Assign secretary to take minutes	Ms. Shieh
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Call to order	Lulu DeAnda (3:19pm)
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Secretary calls roll- Who is absent? Mark "A"
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Name	Title	Name	Title
Lulu DeAnda	Principal	Veronica Leah	Assistant Principal
Sandra Gutierrez	Teacher	Heidy Shieh	School Based-Staff
Jesus Espinoza	Teacher		School Based-Staff
Juana Alcantar A	Teacher		R 4 Success
Emiliano Troitino	Teacher		Neighborhood Schools
Lilian Wheaton A	Teacher		Neighborhood Schools
Ana Garcia	Teacher		Parent
Jazmin Aguilar	Teacher		Parent
Maite Xydis A	Teacher		Parent
Minerva Gonzalez A	IB		Visitor

Agenda items	<p>3:15-3:30 Welcome Public meeting to share:</p> <p>3:30-4:00</p> <p style="padding-left: 20px;">1- Vote for having visitors in the main teacher lounge 2- New Classes in the master's schedule 3- 30 minutes recess and lunch 4- Leveling Bilingual Classes 5- Master Schedule Presentation</p> <p>4:00-4:15 Grade level & Committees Feedback</p>
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Minutes:	<ol style="list-style-type: none"> 1. The union wants to be allowed in the main teacher's lounge. SDMC is to vote. If we open the lounge to one vendor, it will be open to all vendor visitors. 2. New for 2022-2023 <ul style="list-style-type: none"> -Classes <ul style="list-style-type: none"> • Drama • Library -Another AP (assistant principal) 3. 30-minute Recess & Lunch for 2022-2023 <ul style="list-style-type: none"> -Grades K-4 team teachers: 1 teacher will stay with the students for lunch while the other teacher takes the classes to recess. <ul style="list-style-type: none"> • Some instructional time is lost.
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	<ul style="list-style-type: none"> • This practice is in place in other districts. • Half of the team will have lunch duty while the other teacher has lunch. • Half of the team will have recess duty while the other teacher has lunch. <p>4. It's best practice to have a mixed level of students. Teachers have stated that it has been difficult.</p> <ul style="list-style-type: none"> • Upper Grades: YPs will be grouped together, and YLs will be grouped together. • Lower Grades: Classes will be organized by level to adjust instruction to the needs of the students. <p>5. Present Master Schedule – Ms. Shieh went over it (some concerns about recess and lunch switch)</p> <ul style="list-style-type: none"> • Lunch/recess duty change • CE change for CE and Grades PK-2 • ELD updates • Intervention time update/recommendation • Kinder bilingual Math and Literacy schedule changes
Deliberations/Vote	Ms. Shieh read previous SDMC minutes
Action Steps	Email the teachers on their vote
Next meeting	Date – June 2, 2022
Call to adjourn	Mrs. Lulu DeAnda
Adjourn meeting	4:09