



J.W. Oates Elementary ~TEA Exemplary & TBEC School

Houston Independent School District

Melissa Melchor, Principal

10044 Wallisville Rd. • Houston, TX 77013

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SDMC Committee Minutes

Thursday, September 29, 2022

3:00 – 5:30 p.m.

On Thursday, September 29, 2022, the SDMC Committee held its first monthly meeting at 3:30 p.m. Present were Ms. Melchor, Ms. Davis, Ms. Gaspar, Ms. Guidi, Ms. Johnson, Coach Barahona, Ms. Randolph, Ms. Gonzalez, and Ms. Turrubiarres.

Ms. Melchor opened the meeting by thanking the committee for their attendance and speaking about our low student enrollment and budget deficit. We currently are under 16 students. Ms. Melchor moves on to introduce the School Improvement Plan (SIP) for the current year.

The SIP is focused on our student's academic growth. Our SIP's plan is to increase our student's reading fluency to 70% as well as in Math. We had 60% approaches we want to increase to 70%. We want to increase student meets at least 18% more. The plan is to continue to monitor all students through Renaissance data, Running records, small group instruction, RTI, guided reading support and focus kit. We want to see our EB, emerging bilingual students success increase from 40 to 55%. In closing the gap, special education student servicing will increase by 10%. We want to increase student growth in reading and math by 10% by pushing in small groups. We want to thank Ms. Johnson for being available and reaching out to see how we can accommodate student's needs. In science the goal is to increase by 19%. Ms. Bell and a Science consultant are working with Ms. Betancourt to help meet our goal.

Our attendance percentage continues to drop. We are at a 92% attendance schoolwide, want to increase to 95%. Our office staff continues to contact our families early in the morning when students are not here. Ms. Randolph, Counselor, is working closely with Ms. Reyes, Wraparound Specialist, and willing to do home visits if needed. Our bulletin board is displaying the top classes in attendance. Continue to encourage students to come to school every day.

Office referrals, we want to decrease by 20%. Please continue to follow our SOAR initiative-Use it with fidelity. We see classes using Restorative Circles. Please if you see students in need fill out SAF for Ms. Reyes. Bus referrals have decreased, Coach reports that this driver has better management of bus conduct.

We want to thank Ms. Blow and Ms. Leos for taking on a class that we were not able to fill the vacancy. Ms. Blow is teaching 4th grade ELA and Ms. Leos is teaching in a 1st grade classroom. Ms. Boykin has taken the duties of our Resource teacher that is out on maternity leave so that our students do not lose out on time that is due to them. Thank you for your support!

Ms. Vasquez, CIC, has been working with our teachers to implement Eureka Math in classrooms. You can still use Imagine Math and Fountas and Pinnell kits for interventions, but rest of day is reserved for Eureka. Should you be missing books or manipulatives, please reach out to Ms. Bell. Make sure you are logging in to K-12 Summit to see your student's assignment progress or to complete assignments. This should help support our EB students in being successful with TELPAS.

Tutorials are scheduled to begin the week of October 17 for all 3rd-5th grade. Our CASE for Kids afterschool program begins on Monday, October 3, 2022. We were, once again awarded the grant!



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Coffee Chat with the Principal will continue to be the last Tuesday of the month. Ms. Reyes and Ms. Randolph met with parents that showed interest and signed up during our family events. We had 10 parents show up.

We move on to upcoming events: Scholastic Book Fair and Family Literacy Night will be held during the week of book fair. We are planning to host the Fall Festival for the evening of Friday, October 28, 2022. Coach wants to host a Turkey Trot in November and open it up for parents and students.

No further concerns or deliberations were discussed

Meeting adjourned at 4:30 pm.

SDMC minutes submitted by Claudia Turrubiarres, Secretary.