



Luther Burbank Middle School

"Achieving Success as a Team - 110%, No Excuses"

7 Star Distinction Campus



SDMC Meeting

Thursday, November 8, 2018 (Library at 4pm)

MINUTES

- **Welcome and Sharing**
- **Enrollment Update**
 - **1,465 students to date, extra funds may be distributed to other low budget schools.**
- **Budget Update**
 - **Budget is good, may invest in technology**
- **Dress Code Modification Proposal**
 - **Unanimous vote to eliminate "No bracelet" policy from the Code of Conduct.**
- **Questions and Concerns**

1-Provide teachers with time to fill out new ELL Accommodations document. It is time consuming when one has to fill out one form at a time and find the information on Chancery for each student.

We cannot take instructional time, teachers must plan time to completely fill out documents, they are a TEA requirement.

2-Teachers are stuck in traffic in the teacher parking lot because parents are picking up students in the parking lot and there is no admin assisting teachers getting out. Many teachers are in a hurry to pick up their kids.

A communication will be sent home to parents about proper pick-up drop-off procedures. Mr. Knittle will revisit duty posts and ensure personnel are on duty. Will also consider opening both gates in the teacher parking lot.

3-To be able to fundraise can clusters and PTO stick to one special item to sell or can everyone stick to one location to sell. It's becoming difficult to sell due to many clusters having multiple points on selling venues. While some of us can't be traveling in carts to sell. It is frustrating when trying to plan for rewards, fieldtrips and activities for students because we will have to rely on the PTO to give us money for all our planned events.

Everyone has the right to raise funds, we are a free market. Mr. Knittle can personally forward requests to PTO if needed.

4-Can we change the end of the year pep rally for another activity? It is time consuming and teacher will have to leave late since tutorials end at 4:55 pm.

Pep-Rally is a Burbank tradition, practice may be held in the mornings for participating students.

5-Will you please discuss the fact that teachers aren't standing at their doors during passing period? This creates a safety issue and a burden on teachers who handle a whole hallway of students. Putting reminders in the weekly eagle isn't enough to hold teachers accountable and when teachers aren't held accountable it becomes a culture killer.

All employees must be at their duty posts and teachers at their doors during passing periods. Mr. Knittle will reinforce this.

6-Also, the afternoon announcements are too long. It is difficult to conclude the lesson when the period becomes much shorter than your other periods. Then, if we hold them to finish up they are late for tutorials, parents and buses. Can't the bulk of the information be given in the morning?

Announcements start at 9:45, please accommodate last period for this.

Next Meeting Date: February 7, 2018

<input checked="" type="checkbox"/> David Knittle	<input type="checkbox"/> Brittany Jennings	<input type="checkbox"/> David Valentino	<input checked="" type="checkbox"/> Ida Carter
<input type="checkbox"/> Angelica Rios	<input type="checkbox"/> Megan Pezzi	<input checked="" type="checkbox"/> Clara Bujnoch-Deshotels	<input checked="" type="checkbox"/> Alexis Howard
<input type="checkbox"/> Jefferson Lawrence	<input checked="" type="checkbox"/> Enid Velez	<input checked="" type="checkbox"/> Darlene Nunez	<input type="checkbox"/> Frances Cortina
<input type="checkbox"/> Rosario Peña	<input type="checkbox"/> Diana Morales	<input type="checkbox"/> Marie Aguirre-Borrego	<input type="checkbox"/> Jason Cisneros
<input checked="" type="checkbox"/> Sharon Fry	<input type="checkbox"/> _____	<input type="checkbox"/> _____	