



# TINSLEY ELEMENTARY SCHOOL

**“D.R.E.A.M.”**

11035 Bob White, Houston, TX 77096  
 (713) 778-8400 phone | (713) 778-8405 fax  
***MyThesia Johnson, Principal***

SDMC Meeting  
 September 18, 2023

## Agenda

### 2022 – 2023 SDMC Members

- Ms. Johnson – Principal
- Mr. McBride – 5<sup>th</sup> grade Teacher
- Ms. Griffin – 2<sup>nd</sup> grade Teacher
- Ms. Sutton – Media Specialist
- Ms. Gonzales – Secretary
- Vacant – SPED Chair

### Campus Projection – 555

- Currently at 607

### Action Plan Review

### TTESS

#### ABOUT:

HISD will use the Texas Teacher Evaluation and Support System (T-TESS) for the 2023-2024 school year. This evaluation system requires teachers to be evaluated on four domains: (1) Planning, (2) Instruction, (3) Learning Environments, and (4) Professional Practice and Responsibilities. In part, these are evaluated through [the T-TESS rubric](#). All appraisers must hold appropriate qualifications prior to completing appraisals.

#### APPRAISAL OBSERVATION PROCESS

Each appraised teacher will receive (a) 60-minute observation, and (b) 6 formal walkthroughs. The calendar below illustrates the observation calendar. All observations will be paired with frequent, on-the-job coaching through informal observations.

HISD Teacher Appraisal Process Timeline	
Date	Event/Action
Oct 2, 2023 – April 30, 2024	Formal Walkthrough window
October 6, 2023	Returning HISD teachers submit Goal Setting and PD (GSPD) plans
October 20, 2023	New HISD teachers: complete a Goal Setting and PD (GSPD) conference
October 27, 2023	New HISD teachers: Submit the GSPD plan All teachers: Submit SLOs if relevant
January 31, 2024	Mid-year conferences
February 5 - April 30, 2024	Formal T-TESS observation window of 60 minutes with pre-conference, post-conference meeting, and post-conference written summary
March 18, 2024 - May 15, 2024	End of year conference
March 18, 2024 - May 15, 2024	End of year written summative annual appraisal report
June 2024 – October 2024	Updated summative report provided with relevant student data.

#### SUMMATIVE RANKING

Observations will account for 65% of a teacher’s summative ranking. The remaining 35% will come from student performance data. Teachers will be placed in different categories to promote an “apples to apples” comparison for summative teacher performance. More information on teacher categories can be found in the 23-24 teacher evaluation handbook.



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### **Open House**

- September 21, 2023
- 4:00 – 5:30

### **Fall Holiday**

- September 25, 2023

### **Hispanic Heritage Week**

- October 2<sup>nd</sup> – 6<sup>th</sup>
- Parade – October 6<sup>th</sup>

### **NEW Staff PD Day**

- October 13<sup>th</sup>

### **Red Ribbon Week**

- October 23<sup>rd</sup> – 27<sup>th</sup>

### **Fall Festival**

- November 3<sup>rd</sup>
- Vote



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### SDMC Meeting September 18, 2023 Minutes

Meeting called to order at 3:17 am.

Ms. Johnson discussed the roles and responsibilities of an SDMC member.

Ms. Johnson discussed the budget, projection, and a possibility of a budget surplus.

Ms. Johnson then reviewed the action plan. She discussed how this taking the place of the SIP and will be our goals for the school year.

- Stated the 4 goals
- Purpose for the goals which are driven by data.
- Indicators of success – how we will achieve them

Ms. Johnson briefly discussed TTESS, opting out of an evaluation, and appraisal deadlines.

Last, Ms. Johnson discussed upcoming events. The committee voted “YES” to having a Fall Festival on November 3<sup>rd</sup>.

Meeting adjourned at 3:46 pm.