

**Sylvan Rodriguez Elementary School
Shared Decision-Making Committee
Date: March 9, 2021**

Protocol

1. Sign-In
2. Assign secretary to take minutes
3. Call meeting in order
4. Secretary calls roll
5. Agenda item review
6. Committee reports review
7. Deliberations/vote (if necessary)
8. Action to be taken and by whom
9. Next meeting date
10. Call meeting to adjourn
11. Adjourn Meeting

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| Assign secretary to take minutes | Who? Ms. Villa |
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| Call to order | Time? 3:15 PM |
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Secretary calls roll- Who is absent? Mark "A"

| Name | Title | Name | Title |
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| Lulu DeAnda | Principal | A Garcia | Teacher |
| S. Gutierrez | Teacher | M Piralla | School Based-Staff |
| A Alegria | Teacher | M. Villa | School Based-Staff |
| J. Espinoza | Teacher | J Fridley "A" | R 4 Success |
| J. Alcantar "A" | Teacher | Maria Leon "A" | Neighborhood Schools |
| R. Zamora | Teacher | Chasney McCoy "A" | Neighborhood Schools |
| E. Troitino | Teacher | Rosa dela Cruz "A" | Parent |
| L. Moore "A" | Teacher | Cecilia Farciert "A" | Parent |
| Nurse Ortiz | Visitor | Rocio Zavalia "A" | Parent |
| | Visitor | | Visitor |

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| Agenda items | <p>3:30-3:45 Welcome Public meeting to share: -Read last meeting minutes. -Questions and Answers</p> <p>3:35-4:15</p> <ol style="list-style-type: none"> 1. New school calendar to be released today. 2. Summer school dates 3. Omission of Student Performance TADS 4. Assessments 5. Small Group & Interventions 6. Teachers getting vaccine. 7. Dismissal Concerns <p>4:15-4:30 Grade level & Committees Feedback</p> |
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| Committee Reports Team Leaders | |
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| Minutes: | <ul style="list-style-type: none"> • New school calendar <ul style="list-style-type: none"> ○ Employees are to complete a survey/feedback online with options for the next school year (go the HISD portal). • Summer school Dates <ul style="list-style-type: none"> ○ June 16- July 15 |
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| | <ul style="list-style-type: none"> • Omission of Student Performance TADS <ul style="list-style-type: none"> ○ Teacher appraisal will only include the Coaching and Development tool. ○ Student assessment will not be included for the teachers final rating. • Assessments <ul style="list-style-type: none"> ○ Students will be taking TELPAS and STAAR tests for measuring purposes. ○ HISD SNAP have been canceled for the rest of the school year. However, the STAAR released test for grades 3-5 still going. • Small Groups and Interventions <ul style="list-style-type: none"> ○ Continue best practices... Small groups during tier 1 block and during intervention block for tier 2 and tier 3 instruction. • Teacher Vaccination <ul style="list-style-type: none"> ○ Teachers that need to take the vaccine can take half day if necessary. SRE will be sending class coverage for missing time between the day, not for the entire day. If teachers need the whole day, they may request it through OneSource. • Dismissal Concerns: <ul style="list-style-type: none"> ○ Car-Riders: Monitors need to watch for students walking too close to the edge and move them to the middle of the hall area. ○ Monitors (teachers) need to be alert and supportive actively helping students getting outside for dismissal. |
| Deliberations/Vote | <p>Rodriguez Elementary Teacher of the Year Nominees:</p> <ul style="list-style-type: none"> • Juana Alcantar • Maite Xydis <p>Vote:</p> <ul style="list-style-type: none"> • Alcantar_2 • Xydis_4 <p>Ms. Maite Xydis is the 2021 Rodriguez Elementary Teacher of the Year!</p> |
| Action Steps | <p>Questions/Concerns:</p> <p>_ Snacks for tutorials</p> <ul style="list-style-type: none"> • Ms. Coronado will ensure to have snacks ready for students attending tutorials. <p>_ Gr. 4 Can lights, temperature, doors be checked before STAAR Writing test?</p> <ul style="list-style-type: none"> • Ms. Gomez, our plan operator will fix any lights missing, check the rooms temperatures. <p>_ Gr. 4 What are the next steps for students not wanting to participate on the STAAR test? Logistics?</p> <ul style="list-style-type: none"> • Teachers will send Ms. Villa the name of the students that |

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| | <p>parents want to Opt-Out from STAAR Writing test in order to follow up with the protocols in place.</p> <p>_ Gr. 4 Printers are not longer working.</p> <ul style="list-style-type: none"> • Jackie will remove printers around the building. • All printing material should go straight to copy machines that are also printing machines. <p>_ Attendance concerns – virtual students’ login into Microsoft Teams but not participating, not responding, or not turning the camera on.</p> <ul style="list-style-type: none"> • Students can complete assignments asynchronously and submit that to the teacher via text, email, class dojo, etc. • Students can complete assignments on the HUB to be consider present. |
| Next meeting | Date? May 27, 2021 |
| Call to adjourn | Who? Mrs. Lulu DeAnda |
| Adjourn meeting | Time? 3:51 pm |