EMERSON ELEMENTARY

SDMC

First Quarter 20-21

October 12, 2020

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We	lcome
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- -Call to order
- -Members in attendance

Check-in Protocol

- -committee members check in
- -Purpose of the meeting: Identify and approve school reopening procedures. Review and approve SIP goals.

Approval of Previous SDMC Minutes

First Quarter Agenda Items

- i. Budget
- ii. Virtual and F2F instruction- logistics, schedule, needs
- iii. Reopening procedures and roles
- iv. SIP goals
- v. Other Concerns, questions, requests.

Meeting adjourned _	3:15	 	
Next meeting date	TBA		

2:15

- -Members checked in indicating teachers were exiting to receive kids back but worried about having to do virtual and F2F instruction at the same time.
- -All staff committee members were in attendance.
- -Rodriguez started by thanking everyone and reiterating school admin commitment to support teachers during the transition and to provide the necessary resources so that both virtual and F2F students could receive quality instruction.
- i. Rodriguez update on budget indicated we are still under district restrictions for expenditures but most if not all requests are being approved as long as they have a valid educational goal for student learning, school operations or teacher development.
- ii. Responsibility for virtual and F2F instruction was discussed. Teachers questions regarding who would be doing each were answered following district guidelines and directions.
- iii. Logistics for reopening were discussed in the following order:

Teacher Prep Time – oct 14, 15, 16 starting at 11:30. 12 + hours total

Arrival and Dismissal Procedures / Transportation- Assistant principal Douglas went over specifics including maps, directions, locations, roles and times to include covid restrictions and guidelines. Documentation was provided.

Attendance Reporting – Rodriguez went over procedure for reporting F2F and virtual attendance.

Safety Drills - Ortega went over safety drill procedure, frequency, requirements to include covid guidelines. Documentation was provided.

Behavior - Ortega went over procedures and changes to address behavior related to covid

Restroom Procedures- Procedures for restrooms and transitions to address following covid guidelines was provided including schedules.

Parent Communication – Procedures to communicate with parents regarding reopening and preferred mode of instruction were reviewed.

- iv. Questions regarding procedures for reporting cases or suspected cases were responded following CDP.
- V. SIP goal shared, discussed and approved by committee members.
- 3:15 meeting adjourned.

Members in attendance 10-12-20 10-12-20 10/12/20 10/12/20 10.12.20 10.12.20 10/12/20

Shared-Decision Making Committe Members - Campus Name

Campus (first cell only)	Title of Representative	Name	Mailing Address	City	Zip Code Phone Num	ıber
Emerson Elementary	School-Based Staff	Noe Ortega	3800 Tanglewilde	Houston	77063	
	School-Based Staff	Danielle Sawaya	3214 Ashfield Drive	Houston	77082	
	Business Representative	Louise Wilson	2201 Old Spanish Trail	Westlake, LA	70669	
	School-Based Staff	Peta Douglas	4848 Pin Oak Park	Houston	77081	
	Non-Instructional Staff	Greta Valle	1330 Augusta	Houston	77057	
	Non-Instructional Staff	Yamilka Diaz	3400 Ocee Street #806	Houston	77063	
	Parent		9519 Windswept Ln	Houston	77063	
	Community Member	Frank Schulte	Not available			
	Parent	Vilma Godinez	5810 Fondren Rd 143	Houston	77063	
	Professional Staff-Teacher	Ana Dominguez	1238 Mystic River Ln	Houston	77471	
	Professional Staff-Teacher	Lisbeth Jara	7530 Flintrock Hollow	Richmond	77407	
	Professional Staff-Teacher	Marcela Moore	7600 HighMeadow	Houston	77063	
	Professional Staff-Teacher	Kimberly Madison	13814 Evening Wind dr	Houston	77584	
	Professional Staff-Teacher	Justine Guevarra	7011 Venture Park Ct	Houston	77415	
	Professional Staff-Teacher	Estefanie Cantu	1901 Post Oak	Houston	77027	
		Alexander S Rodriguez	1528 Prairie Grove Dr	Houston	77077	
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