

SHARPSTOWN INTERNATIONAL SCHOOL



Shared Decision-Making Committee

Meeting Minutes

Date: January 27, 2023

Time: 7:30-8:15

1. Welcome

2. State of the School

- a. **Enrollment**: This was an update from our last meeting where I inaccurately reported the number of students projected for this school year's budget. As mentioned in the last SDMC meeting minutes, the updated projection was 1269 students and not 1292 students. Currently, we have 1274 students.
- b. **Budget Conference**: As mentioned, our budget conference was positive. We did not owe any monies because of the change in our Emergent Bilingual numbers that went from 363 students the year before to 479.
- c. **Campus Needs**: We reviewed our campus needs, including the recent issues that arose because of the flood. These included our gymnasium, which currently has floor being installed, and the auditorium, which has brand new tiling and carpet installed. As mentioned, the auditorium will also receive a new sound system. Additionally, we shared the additional purchases that were made including desks, cafeteria tables, benches, and instructional materials. I also mentioned that I would work on getting the cafeteria and gym painted, if possible. SDMC members spoke

about the lack of printer available, and Ms. Viera made note to aim and address but moving some of the printers from the work room to other common spaces.

3. Second Semester

- a. **Academic Performance:** We quickly reviewed our current academic performance on the STAAR interim exams, as well as our school goals that we would continue to work on.
- b. School Goals
- c. **Writing Across the Disciplines:** I also mentioned that writing across disciplines would continue to be a focus. After a recent department chair meeting, we decided to move forward with asking that all students write daily utilizing academic vocabulary and utilize evidence-based writing as least once per unit. I also wanted to recognize our monthly “Writers of the Month” and will ask department chairs to provide me a student nomination for month.

- 4. **Teacher Survey:** SDMC members brought up concerns about teacher surveys and scores. Additionally, the impact on overall appraisal and students assigned to advocacy teachers were discussed. It was shared that according to the district, teacher surveys will count 20% of the overall score for next year. The district was aware of the advocacy assignments and is correcting. Now that we are aware of the types of questions that are being asked, I would make sure that our students understand what the question is asking. For instance, when a student is asked if a student is challenged in class, that could be perceived as something negative and not that they are expected to perform at their best.
- 5. **Emergency** – no power/internet: We discussed the need to have a system when we lose power so that we can communicate and safely release students to parents. Moving forward, all administrators will create a GroupMe/group text to communicate when we lose power, and as a result the intercom system. We, too, have downloaded

student schedules and contacts just in case we lose internet so we safely release students.

6. **Safety concern with lighting:** We discussed the need for more lighting in the stairwells. The work order was submitted and both stairwells have been addressed.
7. **Field Trip Protocol:** The SDMC decided to move forward with students receiving permission from teacher for attending field trips. The intent was to encourage good behavior and regular attendance in classes and not based strictly on grades. Ultimately, we want students to attend field trips, as many do not have the opportunity to regularly get out of the neighborhood. Likewise, we want them to attend college field trips and be exposed to post-secondary opportunities.
8. Q & A

Sharpstown International Shared Decision-Making Committee (SDMC)
2022-2023
Quartile II Meeting 1/27/23

Member	Role	Meeting Attendance
Luis Landa	Principal	Present
Leticia Aldana	Parent	
Dionni De La Cruz	Parent	Present
Dr. Linda Brupbacher	Community Member	
Angela Chen	Community Member	
Pasha Sabouri	Business Representative	
Carrillo, Cesar	Teacher	Present
Gomez, Jeannie	Teacher	Present
Kantor, Elizabeth	Teacher	Present
Johnson, Richard	Teacher	Present
Brannon Reese, Meghan	Teacher	
Deandrae Hinton	Special Education Representative	
Nurse Raschke	Professional Staff	
Claudia Viera-Castro	Professional Staff	Present
Robin Bissell	Professional Staff	Present
Mellie Brady	Non-Instructional Staff	
Maria Alcantara	Non-Instructional Staff	

Meeting Dates:

Quarter	Date	Details
Q1	September 09, 2022	All physical SDMC meetings are scheduled from 7:30 am – 8:30 am in the Main Office
Q2	January 27, 2023	
Q3	March 8, 2023	
Q4	June 01, 2023	

To have an issue or concern placed on the agenda for the SDMC discussion, please bring details to either Dr. Landa or any member of the committee by 5:00 on the Monday before meeting. Following SDMC discussion, outcomes will be communicated, and minutes will be available on the SIS website.