



# Luther Burbank Middle School



**“Achieving Success as a Team - 110%, No Excuses”**

## SDMC Minutes

Thursday, February , 2012 (Cafeteria at 3:45 pm)

- Welcome and Sharing
- Student Feedback
  - 6<sup>th</sup> grade – none present
  - 7<sup>th</sup> grade - none present
  - 8<sup>th</sup> grade - none present
- Professional Representative Reports
  - Parent Feedback - none present
  - PTO Report - none present  
(New PTO president is a male - a band parent)
  - Business Partners Report - none present
- Curriculum and Instruction
  - Principal's Report - we have hired a bilingual clerk  
There will be more budget cuts \$80-100/ student across the district  
Planning has been selective and smart - minimal loss (no staff loss)  
Long term planning was done last year.  
Looking at master schedule 2012-2013 - approval will come thru SDMC  
Jennings, Pineda, Hernandez, Knittle at secondary principal conference  
March 5-9  
YES / KIPP coming closer to BMS - they are trying to recruit our kids  
Projecting 1350-1375 for enrollment 2012-2013  
AVID libraries - books (\$5000) ordered for AVID Teachers
  - Assistant Principal's Report 8th grade lunch been running late.  
3rd line needs to be reopened. SDMC discussed the “Update on the Teacher Appraisal and Development System new system is a step forward / support needed for administrative staff and for teachers. Further training will be done.  
It is effective. Feedback is that new system is time consuming and paper intensive. New component - student performance will be added 2012-2013.
  - Technology Report - 30 more iPads – ordered for class set. There will be 2 class sets. Teachers will be able to check out (must attend a training to check out)  
Study Island / ESL smart approved
  - Counselor Report – none present
  - Department Report dictionary training is needed for staff. Testing teachers need to make sure that dictionaries are passed out during testing. This is not an option.  
Special Education - Ms Tatarskaja wants to answer any questions and concerns regarding special ed issues, students, and co-teachers. We want to ensure services are provided for students and co-teachers are visible in assigned classrooms. Please email Ms. Tatarskaja any concerns or problems.
  - Cluster Report – none given

Safety Concerns - Dogs on campus. They are hungry and going after food left out from breakfast. Teachers need to place trash out by end of homeroom

➤ Questions and Concerns

Cleanliness of campus – desks not wiped down, gum everywhere, floors not cleaned, etc. - we have added custodian. We have been short staffed at times this year.

- Teacher parking lot – parents continue to enter this parking lot which causes traffic problems Fry made a motion to change drop off / King seconded motion - visitor parking lot will be locked - all students must drop off on bus ramp and Bauman Rd. Visitors may enter staff lot and park in the visitor section. Motion carried unanimously
- Students are released too early in the mornings – students released 7:50am

Ferrell will send minutes to staff.

Ferrell will email calendar and place hard copy in boxes

Members present - Hernandez, Ferrell, Tatarskaja, Garza, Fry, King, Gray, Stewart, Cabrales, Jennings, Rodriguez.

Meeting adjourned 5:30pm

➤ Next Meeting Date: March 22, 2012

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|--|---|--|--|
| <input type="checkbox"/> Rosa Hernandez    | <input type="checkbox"/> David Knittle    | <input type="checkbox"/> David Valentino   | <input type="checkbox"/> Ardath Stewart  |
| <input type="checkbox"/> Kynette Gray      | <input type="checkbox"/> Erin Andrews     | <input type="checkbox"/> Brittany Jennings | <input type="checkbox"/> Frances Cortina <input type="checkbox"/> Miguel Bonilla |
| <input type="checkbox"/> Laura Cabrales    | <input type="checkbox"/> Raquel Rodriguez | <input type="checkbox"/> Letitia King      | <input type="checkbox"/> Sharon Fry  |
| <input type="checkbox"/> Elizabeth Ferrell | <input type="checkbox"/> Ms.Tatarskaja    | <input type="checkbox"/> Ms. L. Garza      | <input type="checkbox"/> _____   |