Kate Bell Elementary
SDMC Meeting Minutes
September 13, 2018

I. Welcome & Introductions – B. Sutton

II. State of the School

- **New Staff** – We have 12 new staff members. Five of the teachers are in their first or second year.

- **Academic Performance** – Kate Bell met standards. We earned 2 distinctions – one in math and the other in comparative academic growth. Distinctions not yet earned are in ELA/reading, science, social studies, post-secondary readiness and comparative closing the gaps

- **Instructional Needs** – The attendance rate has been 96.8%. We are aiming for 98%. We need classroom and school-wide incentives to encourage attendance and teacher incentives to keep morale high.

- **Non-Instructional Needs** – New playground for the upper grades. The current playground is over 20 years old. Replacement parts have been ordered in the meantime. A gymnasium is also needed. School-wide fundraisers will include popcorn Fridays, World’s Finest Chocolate (September 24th) and the Fall Festival.

- **PikMyKid Dismissal Program** – October 1st will be the roll out date. All teachers need to encourage parents to sign up. Correspondence has been sent home by the office. It will also be discussed at the Open House. Teachers need to log in daily by 2:30 to look for any transportation changes.

III. Family and Community Engagement – S. Wicks

We earned gold status as a Family Friendly School last year. Our school received a plaque and a banner will be presented at Open House.

We are striving for platinum status this year and will need to earn 25 stars. Thus far we have earned 2 stars – one for Meet the Teacher Night and the other for online professional development “FACE 101.”

Stars will be given for the following categories: Fundamental Activities, Building Relationships, Linked to Learning, Parent Advocacy & Sharing Power, Honoring Families: Culture, Free Choice from the FFS Manual and Parent Let Series of Events.

IV. Parent Teacher Organization – B. Moore
The first PTO meeting will be held on Thursday, September 20th at 3:30 pm. Topics to be discussed are plans for the school year, VIPS sign up and volunteering for upcoming school events.

The meeting will be held in conjunction with a Title I Parent Meeting. The purpose of that meeting will be to create the School Parent Compact and the Parent and Family Engagement Policy.

V. School Improvement Plan – B. Sutton

The School Improvement Plan was reviewed by the principal. Areas in need of improvement are reading and writing across all sub-populations. Measurable objectives were listed for academic literacy, special populations, school safety, parental involvement and the health program. Part 1 - Background, Data Analysis and Needs Assessment; Part 2 – Goals and Objectives and Part 3 – Special Funding Goals were discussed. Signatures were obtained.