# Student Learning Contract

**Date:** __________

**Student:** _________________________________

To prevent a lack of successful progress with course enrollments, all students are placed on a learning contract. The learning contract is intended to help you complete required course assignments in a timely manner.

Your Learning Contract consists of the following expectations:

<table>
<thead>
<tr>
<th>Course</th>
<th>Final Due Date</th>
<th>Expectations</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td>• You are expected to enter your course regularly (at least three separate days within a seven-day period).</td>
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<td>• You are responsible for completing your work and submitting it for grading on time, based on the due dates established in your course.</td>
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<td>• You are responsible for communicating with the Teacher when you have questions about the course</td>
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<td>• You are responsible for notifying the Virtual School Department if the system is not working properly or if you have questions about navigating the course.</td>
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</tbody>
</table>

- If a student is absent from the course for 3 consecutive days the teacher will send an email to the student and parent notifying them of the absence and will encourage the student to log in within the next 2 days.
- If a student is absent from the course for 7 consecutive days without notice to the teacher or Virtual School Department, the teacher will send the student and parent a notice of withdrawal and must reinitiate their attendance and submit overdue work within the 7 days.
- If a student is absent from the course for 15 consecutive days without notice to the Virtual School Department, the department will proceed with a withdrawal from the course, which will result in a failing grade posted on the student's transcript, and may negatively affect the student's GPA.

**Student Signature:** __________________________________________ **Date:** __________

**Student Name Printed:** _______________________________________

**Parent Signature:** __________________________________________ _ **Date:** __________

**Parent Name Printed:** ________________________________________

**Administrator Signature:** _______________________________________ **Date:** __________

**Administrator Name Printed:** ____________________________________

*A COPY OF THIS DOCUMENT MUST BE PLACED IN THE STUDENT'S VIRTUAL SCHOOL FOLDER*

FAX/SCAN BACK or BRING TO THE VIRTUAL SCHOOL OFFICE