In support of strengthening student academic achievement, Hartsfield Elementary School receives Title I, Part A funds therefore must jointly develop with, agree on, and distribute to parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means of carrying out the requirements of The Every Student Succeeds Act (ESSA) Section 1116. Parents shall be notified of the policy in an understandable and uniform format, and to the extent practicable, provided in a language the parent can understand. Such policy shall be made available to the school. The policy establishes the school’s expectations for parent and family engagement and describes how the school will implement several specific parental and family engagement activities.

Hartsfield Elementary School understands that parent and family engagement is defined by the participation of parents and families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- Parents and families play an integral role in assisting their child’s learning
- Parents and families are encouraged to be actively involved in their child’s education
- Parents and families are partners in the educational program and as appropriate, are including in decision-making that guides their child’s education

Hartsfield Elementary School agrees to implement the following requirements as outlined by ESSA Section 1116:

A. **ANNUAL TITLE I MEETINGS**

Hartsfield Elementary School will hold the first annual Title I meeting along with Open House each year. The second annual fall meeting will take place on December 18, 2020 prior to the winter program. Title I meetings will be held in the cafeteria. A
letter will be sent home with students to inform parents of the meetings. Parents will learn about the requirements of the Title I Program as well as their right to be involved in their child’s education.

B. FLEXIBLE NUMBER OF MEETINGS

Hartsfield Elementary School will offer parent and family engagement activities throughout the school year. Parents will have the opportunity to create educational material to take home and learn about strategies and resources that can be used at home.

C. JOINTLY DEVELOPED

Hartsfield Elementary School will hold the first annual Title I meeting in August each year. During the meeting, parents will have the opportunity to review the Parent and Family Engagement Plan and will be informed of their parental right to be involved in the planning and development of the plan. If the program plan is not satisfactory to parents, they may submit comments concerning the plan to the school administrator. The plan will be sent home with students in September of each year and posted to the school’s website.

D. COMMUNICATION

Hartsfield Elementary School will provide parents with timely information about programs under Title I, including:

a) a description of explanation of the curriculum in use,
b) forms of academic assessment used to measure student progress,
c) achievement levels of the challenging State academic standards, and
d) if requested by parents, opportunities for regular meetings to formulate suggestions and participate, as appropriate, in decisions relating to the education of their children and respond to any such suggestions as soon as possible.

Information related to the school and parent programs, meetings, and other activities, will be sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.
E. DISSENTION PROCESS

**Hartsfield Elementary School** will submit any comments/concerns to the LEA office if the schoolwide plan and/or parent and family engagement policy is not satisfactory to parents.

F. SCHOOL-PARENT COMPACT

**Hartsfield Elementary School** will hold an annual parent meeting to review and discuss any changes to the jointly developed school compact. The compact outlines how parents, school faculty and staff, and students will share the responsibility of improved academic achievement. The compact will also list school events which parents can attend to support their child. The compact will also address how parents have access to staff, access to student progress information, as well as the opportunity to volunteer at the school.

G. BUILD CAPACITY OF PARENTS

**Hartsfield Elementary School** will build the parents’ capacity for strong parental involvement to ensure effective involvement of parents and families to support a partnership among the school and the community. The school and families will work together to improve student academic achievement using materials and trainings to help parents support their child’s achievement, such as literacy night and math night.

H. ACCESSIBILITY

**Hartsfield Elementary School** will utilize parent volunteers to garner community support for events such as the Fall Festival, Super Bowl Rally, PTA Meetings, parent conferences and various other parent events. Surveys may be used to gather input from parents regarding topics of need. Parent workshops will be held as needed. Parent and community persons will be made aware of the training sessions through grade level newsletters, social media, and the school website.