



# Walnut Bend Elementary School

Houston Independent School District

10620 Briar Forest Drive • Houston, Texas 77042 • Tel: 713-917-3540 • Fax: 713-917-3656

Alecia McMillian, Principal

## Meeting Minutes

### Walnut Bend Elementary Shared Decision-Making Committee

**Date:** Friday, February 14, 2025

**Time:** 2:30 PM – 4:00 PM

**Location:** Walnut Bend Elementary Conference Room

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#### 1. Call to Order

- The meeting was called to order by Alecia McMillian at 2:31 PM.

#### 2. TES Updates

- Presented by LaDonna Wynn
- SDMC reviewed the TES Talk Video for approximately 10 minutes.
- Wynn provided TES Draft Framework updates to the committee
- Wynn shared two rubrics for feedback from the SDMC committee, Planning & Professionalism Rubric and Distinguished Teacher Review Rubric

#### 3. Pre-K Enrollment Brainstorm

- McMillian shared that P. Blair and A. Laguna attended the Pre-K Festival at Sharpstown International
- Online Application is now available for the 25-26 school year
- Musgrove suggested printing flyers and posting a neighboring business
- Luna suggested doing weekly call out to parents as reminders and social media post.
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#### 4. Announcements and Reminders

- Musgrove shared reminders about the Children's Museum event on Wednesday, February 19



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- SDMC was given Book Fair schedule and Musgrove shared parents will be able to shop daily from 7 AM – 8 AM with their student.

## 5. Adjournment

- The meeting was adjourned at 4:05 PM.

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**Minutes Prepared by:** Brandon Luna