

# SDMC MINUTES

September 18, 2018

4:00PM

Attendance Dr. Crook, Mr. GC, Mr. Hill, Mrs. Riley, Tanyel Bennett

Safety report - today we had our first visitor walk through/ intruder drill. Started during transition to second period. It was unannounced. They bring a note to Crook to tell him about it and have it read a script over the loudspeaker. (HISD Officer's administer it). Even Officer Solis didn't know. Hill- it was difficult but will provide for better preparation. We get graded. Grade will be given tomorrow. Walk first floor while second officer on second floor. Mr. Luke had a door unlocked and didn't know it. Student walked out of restroom (Morgan) with no urgency. Cafeteria ladies ignored it and kept cooking. This is active shooter prep. Every time they saw someone the officer said they were a target and now dead. A few students were stuck in the hall and not able to get in locked rooms. Thought is we will probably make a "C". We will have to educate the students more - especially what steps to take and worst-case scenarios. This can be done on Friday.

SIP - narrative page 5 changes yearly

Pg 5 staff development plans will change from year to year.

Literacy, social emotional learning and data analysis- 3 focuses Where are we now, 4th distinctions received this year. This is data driven and truly gives us a snap shot of where we are 4 distinctions we have - ELA, social studies, post-secondary readiness, science Don't have but should be easy for us to get math, closing the gap. We may need to focus more on a sub population to improve in some of these areas.

Focus on seniors to be sure they are college, military or career ready. This year maybe 7 of our seniors don't qualify for any of them.

Pg 10 campus goals change yearly- literacy, mathematics, closing the gap, attendance, violence prevention, post-secondary readiness, parents do community involvement, student achievement, detection of visual issues.

Attendance (ADA), last year we were at 95%, goal this year 98%. Attendance dropped last year about a percentage. Do we need to consider incentives for attendance? We have thought about free ice cream when we do gold tie. Transportation issues are a problem for some of our student's attendance. Clause in the student contracts says students will maintain good attendance. Should we start holding students and parents more accountable? Ms. Melton previously told Mr. Hill, there is no tardy for the ADA period. If you mark them tardy it counts as an absence. He doesn't know that teachers have widespread knowledge that this is the case. Thus, teachers need to be trained not to mark students late for ADA period. They are either here or not. A for E actually shows us how much money we are losing because of attendance. For this year, we have lost approx. \$2,000. Mr. GC, we may need to adjust the announcements time so that it doesn't interfere with attendance checks. Crook - maybe we move announcements to the end of first period.

Goal two digits at mastery level.

SIP is a working document but will submit it to the district for approval as it currently is. Goals are usually written with a two to three year time period in mind. This realistically shows growth.

One parent and one teacher have to sign off on SIP. Tanyel Bennett and Mr. GC, respectively, signed off on the SIP. It will be presented to faculty on Friday.

Retake/ make-up Grade policy

Changes agreed upon last year regarding the retake policy were not reflected in this year's student handbook.

We will have to rework to present to faculty on Thursday/Friday. Will need to announce at open house next week.

Late 10 points per day for MS; 25 points for HS. This shows the gradual increase in responsibility for the students.

Late work, will add "excluding weekends" so that it is clear that the two days does not include the weekend but is based on actual school days.

Uniform policy in the handbook had an error for high school ties Will correct - green and gold ties to green and blue ties.

Walk on topics

Afternoon announcements with buses. Mrs. Riley needs Mr. Fritz to find one way to do it consistently. Dr. Crook questioned - are the bus announcements the issue, do we need to them? Will signal for Lockhart students at 3:40 (earliest) and then HS is to be dismissed at 3:45 (with no signal). Faculty needs to discuss if they should continue to announce HS dismissal or if teachers should just know it. Students stop paying attention after they hear the bus announcements. Crook and Fritz will put something in writing on a consistent protocol.

Hill - cell phones in the classroom is a problem. It's against school policy. But, some teachers allow it. GC stated HS has to allow it because sometimes the students have to use it for Quizlet or Cahoot or other educational tools. HS students sometimes listen to their music responsibly. We shouldn't ban headphones. But look at teachers who violate it on a regular basis. If rules not enforced children will push the envelope.

We don't do enough incentivizing and rewarding students for doing good or what we ask. GC has developed a system for rewarding students based upon cards and points. At the end the class with no cards gets 5 points added to their grade and could have a free day once a semester. Recommended to change the name from "free" day maybe make it a game day or movie day. Agreement that incentivizing the students is a good idea and may go a long way.

Agreement, we try giving tickets for free ice cream for those doing deserving students. We Can give tickets once every report card period. They can be used for good behavior, highest test score, whatever the teacher wants to use them for. Think about how many tickets the teachers will need and how often they want to distribute them.

Next meeting end of October or November.

SDMC there will be a need to hold fill a few seats on SDMC. Also noted that the SDMC list included on the SIP is not correct and should be updated.