

TEACHER:	M. Puente
SUBJECT(S):	Career Explorations/Pre-Employment

Charles H. Milby High School
Weekly Lesson Plan

6-Weeks Cycle:	2
WEEK OF:	10/28-11/01

Week#4

	MONDAY	TUESDAY/WEDNESDAY	THURSDAY/FRIDAY
OBJECTIVES	SWBAT: Complete a thank you letter with 100% accuracy	SWBAT: Complete a thank you letter with 100% accuracy	SWBAT: Complete a thank you letter with 100% accuracy
	ELPS:	ELPS:	ELPS:
AIM VIA INQUIRY	What is the purpose of a thank you letter	What is the purpose of a thank you letter	What is the purpose of a thank you letter
	Sentence Stem:	Sentence Stem:	Sentence Stem:
Warm-up /DO NOW	What would be the reason to send a thank you letter in after you interview for a job.	How long should you wait before submitting a thank you letter?	What are the parts of a thank you letter
AGENDA	Students will turn in first draft of their thank you letter to be checked by teacher.	Students will complete their thank you letter with teacher revisions	Students will turn final draft of their thank you letter.
EXIT TICKET			