

Meeting Title: Benefits Advisory Committee

MINUTES DECEMBER 17, 2019 2:08 P.M. CONFERENCE ROOM: 3W01
FACILITATOR Brad Bailey
NOTE TAKER Patricia Mares

ATTENDEES Brad Bailey/HISD, Denise Crandon/HISD, Maggie Parker/Gallagher,
Donna Fernandez/HISD, Steve Antley/CHT, Andrew Dewey/HFT, Sherika
Gibson/HASA

MEETING MINUTES

- Item #1 Call to Order**
Mr. Bailey called the meeting to order at 2:08 p.m.
- Item #2 Annual Enrollment**
Donna: People are still making changes and will be able to until Dec. 31st.
Employees that are making changes will receive ID and PayFlex cards later.
After the 31st it will have to be Life Change.
- Item #3 Medical Plan**
Denise: IE cards for Aetna will be sent out by the end of Dec. Debit cards are still
being produced. Will receive an email.
Brad: Asked if they will let employee use same doctor from last trimester if not in
network.
Denise: so far, we don't have anyone that has contacted us.
- Item #4 Onsite Wellness Clinics**
Normal operating hours
Christmas Closed
New Year's closed
- Item #5 Benefits Service Operations**
Denise: we are still working on BAC meeting calendar. Asked if everyone agreed
to continue with same time for every meeting. Everyone agreed.
- Item #6 Adjournment**
The meeting adjourned at 2:27 p.m.

Next meeting will be held January 28, 2020.



Benefits Advisory Committee (BAC) Meeting

December 17, 2019 – 2:00 p.m.
Hattie Mae White Building – 3W01

AGENDA

Call to Order	Brad Bailey, General Manager
Annual Enrollment Recap	Donna Fernandez
Medical Plan Information	Denise Crandon
Clinic Operations During Holidays	Denise Crandon
Benefit Services Operations	Donna Fernandez
Adjournment	Brad Bailey, General Manager

NOTES: _____

Next Meeting: January 28, 2019 – 2:00 p.m. – 3:30 p.m. Room: 3W01