

# Meeting Title: Benefits Advisory Committee

MINUTES                      JANUARY 28, 2020                      2:00 P.M.                      CONFERENCE ROOM: 3W01  
FACILITATOR                      Brad Bailey  
NOTE TAKER                      Patricia Mares  
  
ATTENDEES                      Brad Bailey/HISD, Maggie Parker/Gallagher, Donna Fernandez/HISD,  
Steve Antley/CHT, Andrew Dewey/HFT, Allyson Stansberry/HISD

## MEETING MINUTES

- Item #1      Call to Order**  
Mrs. Bailey called the meeting to order at 2:05 p.m.
- Item #2      Coronavirus Update**  
Brad stated that he has been discussing with higher individuals regarding the virus. He also states that there are more concerns in schools. Brad mentioned that Guinn is on top of everything and shared that Guinn would be retiring soon.  
Brad mentioned that Flu shot would not help.  
Donna mentioned that the virus can actually spread without you even knowing you have it.  
Brad mentioned that he was more concerned for Pre-K and K teachers.  
Brad also mentioned that we had a huge problem with the last scare. We had a lot of people going to doctors.  
Andy asked: What is HISD doing? Brad answered: There's going to be some word dialog.  
Andy stated: There should be a plan in hand already.
- Item #3      RFP**  
Brad: We have a pharmacy RFP coming up on its 5-year anniversary that is out there. Its on a Code of Silence so we can't say too much on that. However, I do believe we are on target with that project.  
Brad asked: Voluntary RFP?  
Donna answered: We have a number of Voluntary RFP's- Dental, Vison, all of Aflac (Critical Illness, Hospital, Accident) these are all one set of RFP's.  
Donna: Dental RFP not under code of silence so we can talk about it a little bit.  
Discount Dental/ PPO/HMO  
Brad: Disability and Life?  
Donna answered not yet. Not until next year.  
Donna: we are looking into \_\_\_\_\_ They haven't exhausted their 5 year. We will not renew with them. They are not performing which puts a lot of work on our staff. With that happening we will be needing to hire more staff. Which Brad will not approve.  
Donna: We pay them a lot of money do to our Access Management and Benefits Administration. They have been given a Tier 1 letter.

Donna continues: They committed to doing what's necessary for 2 months now we are back to square 1.  
We have been engaged with ADP's Vice president and other high-ranking officials and we still cannot get performance or better.  
They've been warned, they know it coming.  
We need to separate off the Leaves and Admin. They are both with ADP.  
We just had a meeting and HR will be involved so they can look at Leaves Admin.  
There are 3 sets of RFPs going out they haven't gone out yet, but they will be soon.  
Brad: I can say there was loss experience in the Dental has been high. Be aware  
We have had some increases in last year 2019/2020.

**Item #4      EAP Seminars**

Donna: We are going to kick off with a round of seminars. We are trying to get information to all schools. There are some benefits that we are not promoting like the Unlimited Legal Phone calls. You still have the 30 minutes if you need actual presentation.  
We are working on a campaign. Mental Health for employees that are coping with issues.  
Andy: We are having to deal with more and more emotional health issues with teachers.  
Andy asked: Will you make EAP a higher profile because there are employees with no ideas of this assistance.  
Donna: We have mail going to their home and we also have it online.

**Item #5      Health App**

Donna: Handed out the handouts and then stated that it talked about Aetna app. She mentioned it used to be called the Aetna navigator now its called the Aetna Health App. Employees can log in with their old log in information. They can take a look at their benefits and so on. We have some glitches that we are working on.

**Item #11     Adjournment**

The meeting adjourned at 2:18 p.m.  
  
Next meeting will be held June 25, 2019.



## Benefits Advisory Committee (BAC) Meeting

January 28, 2020 – 2:00 p.m.  
Hattie Mae White Building – 3W01

# AGENDA

Call to Order	Brad Bailey, General Manager
Coronavirus Update	Brad Bailey
Benefit RFP's for 2021	Donna Fernandez/Brad Bailey
Employee Assistance Program Seminar	Donna Fernandez
Aetna Health App	Donna Fernandez
Committee Issues	Brad Bailey
Adjournment	Brad Bailey, General Manager

NOTES: \_\_\_\_\_  
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Next Meeting: February 25, 2020 – 2:00 p.m. – 3:30 p.m. Room: 3W01