



Family and Community Engagement
EMPOWERING FAMILIES. ADVANCING LEARNING.

2019 COMMUNITY RESOURCE GUIDE

TRANSLATION and INTERPRETATION



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www.HoustonISD.org/face

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EXECUTIVE SUMMARY

Welcome to the revised and expanded **Houston Independent School District (HISD) Family and Community Engagement (FACE) 2018 Community Resource Guide**. Its primary intended audiences are administrators and teachers in HISD and the parents, guardians, families, and communities they serve.

Structure and Organization

In its fifth edition, the **2018 Community Resource Guide** now includes 47 topics and 1,160 profiles. The profiles encompass 530 unique organizations. A profile is the total description of an entry. An entry is an organization and its total profile under a given topic. A topic is the total collection of profiles for a specific area of interest. The **Guide** consistently uses 15 headings as prompts for information. A heading is a specific question of interest. Each heading is repeated across all entries and within all topics.

Methods Used

In identifying possible topics and profiles for this new, revised edition of the **Guide**, HISD FACE staff members:

1. Used service providers' websites as the primary information resource.
2. Consulted with peers in other departments for input and insights about service providers.
3. Sent emails with questions to selected organizations for which there were gaps in information.
4. Made phone calls to selected organizations for which there were also gaps in information.
5. Reviewed successive drafts to assess quality, completeness, and ease of use.
6. Included a **Product Evaluation Form** for feedback from schools, families, and other users.

Disclaimer

This revised **Guide** is intended to be a quick reference resource for HISD schools and families. Inclusion in it does not denote endorsement or recommendation. Please send information about new resources, as well as any updates, corrections, and comments to FACE@HoustonISD.org.

Evaluation Form

A two-page Product Evaluation Form appears at the end of the PDF version of the **Guide** and at the end of each of its topic briefs. We would welcome your feedback!

TRANSLATION and INTERPRETATION

Translation and Interpretation:

1. Alliance for Multicultural Community Services – Interpreter Services
2. ALTA Translation Services Inc.
3. CTS Language Link
4. Houston Independent School District – Translation Services
5. Houston Interpreters and Translators Association
6. InterLingua USA
7. Language Line Services Inc.
8. Master Word Services
9. MedLine Plus – Health Information in Multiple Languages
10. Sign Shares
11. Universe Technical Translation Inc.
12. YMCA of Greater Houston – International Services

	Phone	Ages/Grades Served	Costs	Onsite at Schools	Languages
1	713-776-4700 Ext. 118	Adults ages 18+	Costs vary	No	Arabic, Chinese, English, Spanish, others
2	800-895-8210 404-920-3800 404-920-3838	All ages	Costs vary	Yes	Arabic, Chinese, English, Spanish, others
3	630-433-0441	Grades PK-12	Costs vary	Yes	Arabic, Chinese, English, Spanish, others
4	713-556-6063	Grades PK-12	Free	Yes	Arabic, English, Spanish, Vietnamese
5	281-731-3813	All ages	Costs vary	Yes	Arabic, Chinese, English, Spanish, others
6	972-818-3455	All ages	Costs vary	Yes	Arabic, Chinese, English, Spanish, others
7	800-752-6096	All ages	Costs vary	Yes	Arabic, Chinese, English, Spanish, others
8	281-589-0810	All ages	Costs vary	Yes	Arabic, Chinese, English, Spanish, others
9	888-346-3656 301-594-5983	All ages	Free	No	Arabic, Chinese, English, Spanish, others
10	713-869-4373 866-787-4154	Grades PK-12	Costs vary	Yes	American Sign Language, English, Spanish, Spanish Sign Language
11	713-827-8800	Grades PK-12	Costs vary	Yes	Arabic, Chinese, English, Spanish, others
12	713-659-9015 Ext. 1021	Adults ages 18+	Costs vary	No	Arabic, Burmese, English, Farsi, French, Kirundi, Oromo, Russian, Spanish, Swahili, Vietnamese

Alliance for Multicultural Community Services – Interpreter Services

Address: 6440 Hillcroft Street, Suite 411, Houston, TX 77081

Area Served: Harris County

Days/Hours: Monday-Friday, 8:30am-5pm

Contact: Kerry Spare, Interpreter Services

Phone: 713-776-4700 Ext. 118

Fax: 713-776-4730

Email: General questions: info@allianceontheweb.org. • Interpreter services: kspare@allianceontheweb.org.

Website: <http://allianceontheweb.org/language-network>

Local Bus Routes: 9, 47, 402

Ages/Grades Served: Adults ages 18+

Eligibility: Persons to be trained must be bilingual, have a high school diploma, and meet age requirements.

Costs: Costs vary. • Charges a fee for interpreter services. • Training is free. • Call to ask about specific costs.

Onsite at Schools: No

Languages: Amharic, Arabic, Armenian, Ashanti, Assamese, Azerbaijani, Bengali, Burmese, Bosnian, Bulgarian, Chinese, Creole, Croatian, Dari, Dinka, English, Farsi, Fon, French, Fukinese, German, Goun, Gujarati, Hebrew, Hindi, Igbo, Indonesian, Italian, Izon Yoruba, Japanese, Kannada, Khmer, Kinyarwanda, Kirundi, Korean, Kurdish, Lao, Lingala, Malayalam, Marathi, Mina, Nepali, Nyanja, Pashto, Pidgin, Portuguese, Punjabi, Russian, Serbo-Croatian, Sindhi, Somali, Spanish, Swahili, Tagalog, Tamil, Telugu, Thai, Tigrinya, Turkish, Ukrainian, Urdu, Uzbek, Vietnamese, Yiddish

Direct Services: Provides interpretation in 70+ languages for limited English proficient clients who need access to healthcare, immigration, and social services.

ALTA Translation Services Inc.

Address: 3355 Lenox Road, Suite 510, Atlanta, GA 30326

Area Served: Greater Houston

Days/Hours: Monday-Friday, 8am-5pm

Contact: Maria Diment, Translation Services

Phone: General questions: 800-895-8210 or 404-920-3800. • Translation services: 404-920-3838.

Fax: 888-303-4455 or 404-920-3801

Email: mdiment@altalang.com

Website: <https://www.altalang.com/translation-services/houston>

Local Bus Routes: Not available

Ages/Grades Served: All ages

Eligibility: No area restrictions.

Costs: Costs vary. • Contact for a free estimate using an online form. • Charges fees on a per-word basis for all translations. • Determines rates by the specific language, the turnaround time, and the nature of the subject matter. • Minimum charge is \$85-\$125 depending upon the language. • Call to ask about specific costs.

Onsite at Schools: Yes

Languages: Albanian, Afrikaans, Amharic, Arabic, Armenian, Azeri, Bengali, Bosnian, Bulgarian, Czech, Chinese, Croatian, Danish, Dari, Dutch, English, Farsi, Finnish, French, German, Greek, Gujarati, Hausa, Hindi, Hmong, Hungarian, Ibo, Indonesian, Italian, Japanese, Kannada, Khmer, Korean, Kurdish, Lao, Latvian, Lithuanian, Marathi, Norwegian, Oromo, Pashto, Polish, Portuguese, Punjabi, Romanian, Russian, Serbian, Slovenian, Slovak, Somali, Spanish, Swahili, Swedish, Tagalog, Tajik, Tamil, Thai, Tigrinya, Turkish, Twi, Ukrainian, Urdu, Uzbek, Vietnamese, Wolof, Yoruba

Direct Services: Provides complete professional translation services in 100+ languages.

CTS Language Link

Address: 911 Main Street, Suite 10, Vancouver, WA 98660

Area Served: Texas and other states

Days/Hours: Monday-Sunday, 24 hours/day

Contact: Sarah Gamble

Phone: 360-433-0411

Fax: 360-906-6355

Email: sarah.gamble@ctslanguagelink.com

Website: <http://www.ctslanguagelink.com/translation.php>

Local Bus Routes: Not available

Ages/Grades Served: Grades PK-12

Eligibility: No area restrictions.

Costs: Costs vary. Call to ask about specific costs.

Onsite at Schools: Yes

Languages: Amharic, Arabic, Armenian, Bengali, Cape Verdean, Catalan, Chamorro, Chinese, Croatian, Czech, Danish, Dari, Dutch, Dzongkha, Estonian, Farsi, Finnish, French, German, Greek, Gujarati, Hindi,

Hmong, Igbo, Ilocano, Italian, Japanese, Karen, Kazakh, Khmer, Kikuyu, Kirghiz, Kirundi, Korean, Kurdish, Lao, Malay, Nepali, Nuer, Oromo, Pashto, Polish, Portuguese, Punjabi, Russian, Sinhala, Slovak, Slovene, Somali, Soninke, Spanish, Swahili, Tagalog, Tajik, Tamil, Thai, Tibetan, Tigrinya, Turkish, Ukrainian, Urdu, Uzbek, Vietnamese, Welsh, Wolof, Yoruba, Zande, Zulu

Direct Services: Provides complete professional translation services in 100+ languages. • Provides complete professional interpretation services in 240+ languages.

Houston Independent School District – Translation Services

Address: 4400 West 18th Street, Houston, TX 77092

Area Served: Houston: Houston ISD

Days/Hours: Monday-Friday, 8am-5pm

Contact: Liliana McKean, Manager

Phone: 713-556-6063

Fax: Not available

Email: translations@HoustonISD.org

Website: <http://www.HoustonISD.org/Page/68308>

Local Bus Routes: 85

Ages/Grades Served: Grades PK-12

Eligibility: Must be an HISD administrator or HISD staff member to request services.

Costs: Free

Onsite at Schools: Yes. • Provides services directly to Houston Independent School District (HISD) schools.

Languages: Arabic, English, Spanish, Vietnamese

Direct Services: Provides written translation services. • Supports other non-English languages on an as-needed basis. • Translates school and district forms, handbooks, newsletters, and other communications considered vital for parents. • Provides interpreters and translation devices for community meetings.

Houston Interpreters and Translators Association

Address: PO Box 801793, Houston, TX 77280

Area Served: Greater Houston

Days/Hours: Monday-Friday, 8am-5pm

Contact: Luis Londono, Public Relations

Phone: 281-731-3813

Fax: Not available

Email: pr@hitagroup.org

Website: <http://www.hitagroup.org>

Local Bus Routes: Not available

Ages/Grades Served: All ages

Eligibility: No area restrictions.

Costs: Costs vary. • Membership is \$35-\$100 per year. • HITA members charge for services. • Call to ask about specific costs.

Onsite at Schools: Yes

Languages: American Sign Language, Arabic, Baluchi, Bosnian, Bulgarian, Chinese (Cantonese, Mandarin), Croatian, Dutch, English, Farsi, French, German, Hebrew, Hindi, Hungarian, Italian, Japanese, Korean, Latvian, Malay, Norwegian, Polish, Portuguese, Punjabi, Romanian, Russian, Serbian, Sindhi, Spanish, Tagalog, Turkish, Ukrainian, Urdu, Vietnamese

Direct Services: Provides interpretation (oral) or translation (written) to and from English and other languages.

InterLingua USA

Address: 16801 Addison Road, Suite 110, Dallas, TX 75001

Area Served: Texas and other states

Days/Hours: Monday-Sunday, 24 hours/day

Contact: Not available

Phone: 972-818-3455

Fax: 972-818-3742

Email: rosa@nterlinguauusa.com

Website: <http://www.interlinguauusa.com/dallas-translation-contact>

Local Bus Routes: Not available

Ages/Grades Served: All ages

Eligibility: No area restrictions.

Costs: Costs vary. • Provides an online quote request form for questions about specific costs.

Onsite at Schools: No

Languages: Afrikaans, Albanian, American Sign Language, Arabic, Bulgarian, Catalan, Chinese, Czech, English, Farsi (Persian), French, German, Greek, Hindi, Indonesian, Ibo, Italian, Japanese, Khmer, Korean, Navajo, Polish, Portuguese, Romanian, Russian, Serbo-Croatian, Slovak, Spanish, Tagalog, Tamil, Telugu, Turkish, Vietnamese

Direct Services: Provides translation services in 60+ languages. • Offers classes in 30+ languages.

Language Line Services Inc.

Address: 1 Lower Ragsdale Drive, Building 2, Monterey, CA 93940

Area Served: Texas and other states

Days/Hours: Monday-Sunday, 24 hours/day

Contact: Not available

Phone: 800-752-6096

Fax: Not available

Email: tcostello@languageline.com

Website: <https://www.languageline.com>

Local Bus Routes: Not available

Ages/Grades Served: All ages

Eligibility: No area restrictions.

Costs: Costs vary. • Call to ask about specific costs.

Onsite at Schools: Yes. • Services are available to schools and other types of community organizations.

Languages: Akan, Amharic, Arabic, Azeri, Basque, Bengali, Bosnian, Chinese, Catalan, Czech, Danish, Dari, Dinka, English, Farsi, French, Fulani, German, Greek, Hakka, Hausa, Hindi, Hmong, Hungarian, Ibanag, Italian, Javanese, Kashmiri, Kazakh, Khmer, Kikuyu, Kirghiz, Kirundi, Korean, Lao, Latvian, Lithuanian, Malay, Marathi, Nepali, Nuer, Pashto, Polish, Portuguese, Punjabi, Quechua, Russian, Sinhalese, Slovak, Somali, Sorani, Spanish, Swahili, Tagalog, Tajik, Tamil, Telugu, Thai, Tibetan, Tigrinya, Turkish, Ukrainian, Urdu, Uighur, Uzbek, Vietnamese, Visayan, Welsh

Direct Services: Provides over-the-phone, on-demand video remote interpreting, and onsite interpretation in 200+ languages. • Also provides translation of documents, websites, and multimedia in 200+ languages.

Master Word Services

Address: 303 Stafford Street, Houston, TX 77079

Area Served: Greater Houston

Days/Hours: Monday-Sunday, 24 hours/day

Contact: Olga Valdez, Interpretation Division Manager

Phone: 281-589-0810

Fax: 281-589-1104

Email: General questions: masterword@masterword.com. • Translation services: ovaldez@masterword.com.

Website: <https://www.masterword.com>

Local Bus Routes: 162

Ages/Grades Served: All ages

Eligibility: No area restrictions.

Costs: Costs vary. • Call to ask about specific costs.

Onsite at Schools: Yes. • Provides onsite services at schools and other places.

Languages: Albanian, Amharic, Arabic, Armenian, Azeri, Bengali, Catalan, Chinese, Czech, Danish, Dinka, Dutch, English, Estonian, Farsi, French, German, Greek, Gujarati, Hindi, Hmong, Hungarian, Igbo, Italian, Japanese, Khmer, Kiche, Korean, Kurdish, Lao, Latvian, Lithuanian, Malay, Malayalam, Mandinka, Marathi, Mixteco, Nahuatl, Navajo, Ogoni, Polish, Portuguese, Punjabi, Romanian, Russian, Samoan, Serbian, Sindhi, Slovak, Somali, Spanish, Swahili, Swedish, Tagalog, Tamil, Telugu, Temein, Thai, Tigrinya, Turkish, Ukrainian, Urdu, Uzbek, Vietnamese, Xhosa, Yoruba, Zulu

Direct Services: Provides American Sign Language interpretation, community interpretation, healthcare interpretation, legal interpretation, and technical interpretation. • Also provides legal translation, financial translation, case history translation, medical translation, cultural consultation and verification, multilingual desktop publishing and graphics support, terminology and content management, and website localization.

MedLine Plus – Health Information in Multiple Languages

Address: United States National Library of Medicine, 8600 Rockville Pike, Bethesda, MD 20894

Area Served: Texas and other states

Days/Hours: Office: Monday-Friday, 8am-5pm. • Online Services: Monday-Sunday, 24 hours/day.

Contact: Stephanie Dennis, Head of Health Information Products Unit

Phone: 888-346-3656 or 301-594-5983

Fax: 301-402-1384

Email: custserv@nlm.nih.gov

Website: <https://medlineplus.gov/languages/languages.html>

Local Bus Routes: Not available

Ages/Grades Served: All ages

Eligibility: No area restrictions. • MedLine Plus is available to the general public.

Costs: Free

Onsite at Schools: No

Languages: American Sign Language, Amharic, Arabic, Armenian, Bengali, Bosnian, Burmese, Chamorro, Chinese, Chuukese, Croatian, English, Farsi, French, German, Gujarati, Haitian Creole, Hindi, Hmong, Ilocano, Italian, Japanese, Karen, Khmer, Korean, Kurdish, Lao, Marshallese, Nepali, Oromo, Polish, Portuguese, Punjabi, Romanian, Russian, Samoan, Somali, Spanish, Swahili, Tagalog, Thai, Tigrinya, Tongan, Turkish, Ukrainian, Urdu, Vietnamese

Direct Services: Provides online links to find health information in 40+ languages other than English. • Organizes by language its online links for health topics.

Sign Shares

Address: 99 Detering Street, Suite 160, Houston, TX 77007

Area Served: Houston

Days/Hours: Monday-Sunday, 24 hours/day

Contact: Christina Goebel, Advocacy Projects Manager

Phone: 713-869-4373 or 866-787-4154

Fax: 713-869-8463

Email: info@signshares.com

Website: <http://www.signshares.com>

Local Bus Routes: 20, 71, 85

Ages/Grades Served: Grades PK-12

Eligibility: No area restrictions. • Services are available to the general public. • Accepts walk-ins.

Costs: Costs vary. • Charges an hourly rate for interpreters based on time of day, advance notice, and volume of service. • Minimum rate is for two hours. • Call to ask about specific costs.

Onsite at Schools: Yes

Languages: American Sign Language, English, Spanish, Spanish Sign Language

Direct Services: Provides advocacy for the deaf and hearing impaired. • Provides American Sign Language (ASL) and Spanish Sign Language (SSL) interpreting services. • Also provides oral interpreting services and computer-aided real-time (CART) reporting services.

Universe Technical Translation Inc.

Address: 9225 Katy Freeway, Suite 400, Houston, TX 77024

Area Served: Greater Houston

Days/Hours: Monday-Friday, 7am-6pm

Contact: Andreas Nordquist

Phone: 713-827-8800

Fax: 713-464-5511

Email: General questions: main@universe.us. • Translation: andreas@universe.us.

Website: <http://www.universetranslation.com>

Local Bus Routes: 26, 39, 72

Ages/Grades Served: Grades PK-12

Eligibility: No area restrictions.

Costs: Costs vary. • Call to ask about specific costs.

Onsite at Schools: Yes

Languages: Arabic, Azeri, Bahasa, Bulgarian, Chinese, Croatian, Czech, Danish, Dutch, Estonian, Farsi, Finnish, Flemish, French, German, Greek, Hebrew, Hindi, Hungarian, Italian, Japanese, Kazakh, Korean, Latin, Latvian, Lithuanian, Malay, Norwegian, Polish, Portuguese, Romanian, Russian, Serbian, Slovak, Spanish, Swedish, Tagalog, Thai, Turkish, Turkmen, Ukrainian, Vietnamese

Direct Services: Provides comprehensive professional interpretation and translation in 40+ languages.

YMCA of Greater Houston – International Services

Address: 6300 Westpark Drive, Suite 600, Houston, TX 77057

Area Served: Greater Houston

Days/Hours: Monday-Friday, 8:30am-5pm

Contact: Danielle Bolks, Senior Program Director

Phone: 713-659-9015 Ext. 1021

Fax: Not available

Email: danielle.bolks@ymcahouston.org

Website: <https://www.ymcahouston.org/ymca-international>

Local Bus Routes: 25, 32, 47, 152

Ages/Grades Served: Adults ages 18+

Eligibility: Requires proof of identity and proof of refugee status. • Accepts walk-ins.

Costs: Costs vary. • Charges fees on a sliding scale based on income. • Call to ask about specific costs.

Onsite at Schools: No

Languages: Arabic, Burmese, English, Farsi, French, Kirundi, Oromo, Russian, Spanish, Swahili, Vietnamese

Direct Services: Provides help with translation and interpretation for refugees. • Helps refugees in resettlement. • Offers citizenship and immigrant legal services. • Offers classes for General Education Development (GED) and English as a Second Language (ESL). • Also offers job training, after-school programs, and youth programs.

FACE PRODUCT EVALUATION FORM

Product Name: _____
Date: _____

User(s): _____
School/Location: _____

Directions: Please tell us a little about you by checking (✓) the circles that apply best to you.

- | | | | |
|--|---|--|--|
| <input type="radio"/> Student | <input type="radio"/> Principal | <input type="radio"/> Parent Educator | <input type="radio"/> Board of Education |
| <input type="radio"/> Parent or Guardian | <input type="radio"/> Assistant Principal | <input type="radio"/> Parent Liaison | <input type="radio"/> District Administrator |
| <input type="radio"/> Family Member | <input type="radio"/> Other Campus Leader | <input type="radio"/> School-Based Specialist | <input type="radio"/> Central Office Staff |
| <input type="radio"/> Community Member | <input type="radio"/> Classroom Teacher | <input type="radio"/> School Bus Driver | <input type="radio"/> FACE Staff |
| | <input type="radio"/> School Librarian | <input type="radio"/> School Custodian | |
| <input type="radio"/> Black or African American | | <input type="radio"/> Hispanic or Latino | |
| <input type="radio"/> American Indian, Alaska Native, or Native Hawaiian | | <input type="radio"/> White or Caucasian | |
| <input type="radio"/> Asian or Pacific Islander | | <input type="radio"/> Two or More Races or Ethnicities | |

Directions: Please tell us how you feel about this product. Your answers will help us to improve it. Thank you.

	Very Unsatisfied	Unsatisfied	Neutral	Satisfied	Very Satisfied	Not Applicable
Overall product quality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Process for acquiring it	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Guidance for users	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
First usage	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Repeated usage	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Post-acquisition service	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

How long have you used this FACE product?

<input type="radio"/>	Less than 1 month
<input type="radio"/>	1 to 2 months
<input type="radio"/>	2 to 3 months
<input type="radio"/>	3 to 6 months
<input type="radio"/>	6 months to 1 year
<input type="radio"/>	1 year or longer
<input type="radio"/>	Have never used it

How often do you use this FACE product?

<input type="radio"/>	Daily
<input type="radio"/>	3 to 4 times a week
<input type="radio"/>	Weekly
<input type="radio"/>	3 to 4 times a month
<input type="radio"/>	Monthly
<input type="radio"/>	Every 2 to 3 months
<input type="radio"/>	3 to 4 times a year
<input type="radio"/>	Once a year or less often
<input type="radio"/>	Do not use it

FACE PRODUCT EVALUATION FORM

Overall, how satisfied are you with this FACE product?

<input type="radio"/>	Very satisfied
<input type="radio"/>	Somewhat satisfied
<input type="radio"/>	Neutral
<input type="radio"/>	Somewhat unsatisfied
<input type="radio"/>	Very unsatisfied

Compared to other products of which you are aware, would you say that this FACE product is:

<input type="radio"/>	So good that it's in a class by itself
<input type="radio"/>	Much better than most others
<input type="radio"/>	About the same as others
<input type="radio"/>	Somewhat worse than others
<input type="radio"/>	Much worse than others
<input type="radio"/>	Never have used it

Will you use this FACE product again?

<input type="radio"/>	Definitely yes
<input type="radio"/>	Probably yes
<input type="radio"/>	Maybe or maybe not
<input type="radio"/>	Probably no
<input type="radio"/>	Definitely no
<input type="radio"/>	Never have used it

How likely are you to recommend this FACE product to others?

<input type="radio"/>	Definitely will recommend it
<input type="radio"/>	Probably will recommend it
<input type="radio"/>	Maybe or maybe not
<input type="radio"/>	Probably will not recommend it
<input type="radio"/>	Definitely will not recommend it
<input type="radio"/>	Never have used it

Based upon your experience with this product, how likely are you to use other FACE products?

<input type="radio"/>	Very likely
<input type="radio"/>	Somewhat likely
<input type="radio"/>	Neutral
<input type="radio"/>	Somewhat unlikely
<input type="radio"/>	Very unlikely

Other comments about the product: _____

Please send this completed evaluation form to:

Family and Community Engagement Department (FACE)
 Houston Independent School District (HISD)
 4400 West 18th Street
 Houston, TX 77092
 713-556-7290 (main)
 713-556-6814 (fax)
face@HoustonISD.org