

Sam Houston MSTC SDMC Minutes

Date: November 27, 2018

Attendees: Alan Summers, Jesus Solis, Bell Nicholas, Green Kayley, Nicole Harris, Jessie Washington, Jaime Moretti. Non SMDC Members: Ryan Hutchings, Griselda Gonzalez, Diana Hoy, Ada Rivera, Federico Hernandez, Beth Stengler, Angela Crowley

- **Moving Schedule**

- Math & Social Studies – 11/27
- ELA & Science – 12/4
- Electives (including LOTE, PE, & JROTC) & SPED – 12/11
- CTE & Offices – 12/18

- **Purge, Purge, Purge** – *Mr. Summers explained that everyone needs to purge items from their classrooms before packing.*

- **CTE & Office Staff – Desktop packing meeting** – Thursday 11/29 in the Library.

- **Packing phones and other technology** – *Ms. Crowley talked about how teachers will use giant Ziploc bags to store phones and technology equipment.*

- **Accessing Building During Break** – *Please sign up. Mr. Summers explained that anyone who plans to come on the 5 open building days to the new building will need to sign up. This is because there will be workers throughout the building for furniture and construction and he needs to be able to tell them when someone will be in their area.*

- **January 7th experience for students and teachers** – *Mr. Summers explained that he and a group of office staff will be working through the Winter Break to make sure that everything is set up for the first day of school so that everyone has a good experience moving into the new building.*

- **Start getting copies NOW** – *Mr. Summers explained that the large-volume copiers will not immediately have power, so teachers are encouraged to get copies for the first week back in January run as soon as possible.*

Discussion:

- Next meeting: Tuesday, January 22, 2019 @ 4:00 in the LGI

The meeting was adjourned at approximately 4:50 pm.