





- **Brantley will communicate updated expectations with Ms. Perkins (SIR) to run an report reflecting absence/trends/patterns.**
- **Year to date attendance for Shadowbriar is sitting at 92%.**
- **Shadowbriar needs to promote or engage parents to be proactive with attendance.**
- **Recruitment Update...TREK TA last day at Shadowbriar is 12/15...transferring within the district.**
- **We are currently looking to fill a RLA teacher position.**
- **Front office position has been filled. Ms. Aguilar will report on 12/18.**
- **Additional Items Williams discussed leaking roof. We explained the work order system in HISD. We explained the work order system in HISD.HVAC system discussed, Router is being order for the school, of which will us back online for monitoring air temps in classrooms.**
- **Discussed New Raptor Emergency system.**
- **Discussed HISD's vision with the open door policy.**
- **Meeting adjourned at 4:30pm.**