

Start: 3:31 p.m.

End: 4:34 p.m.

## SDMC-Meeting Thursday, November 29, 2018

### Attendees:

Griselda Maya  
Irma Chairez  
Jorge Argaez  
Marisha Randall  
Janie Leos  
Linda Bellard  
Rashan Robison  
Elizabeth Nitsch, PTO President  
Aurora Villacorta, PTO Vice President  
Veronica Bravo, PTO Treasurer

### Minutes:

Bellard greeted and thanked everyone for serving on the Committee and started the meeting.

#### 1. Budget Update:

- Final Budget Meeting was pushed back to December 10, 2018. Necessary cuts were made such as moving teachers and having joint classes.
- Maya commended for moving for the second year.
- We received \$15,000 targeted assistance. The plan is to use the funds for extended day and/or other resources such as ink or paper.
- Attendance and student enrollment play an important part on the budget. This year enrollment is down close to 60 students. (Actual is 56 students)
- Budget is impacted by student attendance from previous school year. As of last week, we are at \$30,000 (YTD estimated 2019-2020 Funding Lost Due to Student Absences \$35,323.14), which totals about 3 teachers' salaries each year.
- In previous years, principals made student enrollment projections but now it's done by the district.
- Bellard has researched the possible reasons for low enrollment this year. 1) Many students moved to charters schools. 2) District time change 3) Losing students to Aldine because they bus ALL students. 4) Need parents to feel comfortable to keep students at Garcia
- All of funds are decreased as well when enrollment drops, i.e., Title I, II and III (Bilingual and LEP, Economically Disadvantaged sub-populations). Generally, the funds are taken from GF1.

2. Data: Looking at the data in more detailed. Snapshot data is used to see where students need help, and providing interventions as appropriate to ensure students meet or exceed grade level standards.

#### 3. Professional Development:

- a. TLS campuses (which, funds career pathways) will also pay for all professional developments; after school, Saturday and for subs so teachers may attend trainings during the day. The problem is we are low on subs. Teachers need to call subs in advance to make sure there is coverage. Splitting classes impact instruction due to large class size which can be up to 30+ students.



Start: 3:31 p.m.

End: 4:34 p.m.

- b. Weather Drills- Where do we put scholars at because we have windows? We can put them in the kitchen, office, or restrooms (last resort). Its all about speed. To get children quickly into safe place.
  - c. Drills are done correctly. Students are out of school within 2-3 minutes.
8. Social Media Committee: Volunteers are needed to take pictures. They can be emailed to Ms. Robison. She needs help to see who has returned media release forms. Twitter page needs to be more active. Chairez suggested students to be photographers. Maybe form a student council. Years ago, there was camera. Robinson needs help getting it going.
9. PTO Member Fee: \$8.00 due to need of money. There is a PTO meeting today to get parents involved. Parents need to be more involved. Parents don't feel welcomed. Bellard, "What is needed to make them feel welcome?" Ms. Bravo, "Not many events in school. Parents don't understand student absences is a great impact." If we don't get help from parents then its on the teachers, who have personal lives and family obligations. "We want events but who is going to do it?"
- a. Activities done by the school have to follow district guidelines. Vendors must be approved by HISD. If not Bellard has to say, No, which can make it seem as she is not wanting help from the community. PTO can use who they want to use. The principal only has to approve it.
  - b. Room Mom/Dad for school year, possible option to get parents involved. Would need to provide training for parents.
  - c. Coffee with the principal was done previous years but not many parents came. Parents encouraging parents is a more effective way to get them involved at school.
  - d. Bellard shared a suspension concept she recently reviewed, which is called Reverse Suspension-Parent come with the students and walk child to class. Having visibility of parents is important and can deter off task student behavior.
10. Other Concerns: Open communication and voice concerns. "Don't suffer in silence!" Ask! Nothing asked of teachers is intended to harm, but is to improve overall campus practices.
- a. Nurse will start Monday, but will be part-time. Three days with us and two with another campus. She is not bilingual. Not sure what three days she will be at the campus yet
  - b. There is a training on Sat. (Sheltered Instruction). Is it mandatory? Teachers who we do not have documentation that they have completed the training need to go. Teachers who have completed the training can go as a refresher if they choose. Bellard sent an email stating, who need to go. If you had it before you may go as a refresher but not is not mandatory. Anyone who wants to go can go. Bellard will create a sign in sheet to sign at the Saturday training. \$25/hour, free breakfast and door prices.
  - c. The purpose of refocusing on sheltered instruction is the increase in standard to exit Bilingual. Students must score advanced high. Students are not mastering English in Middle School and there are limited Bilingual teachers there, it is a critical needs area.
  - d. PTO President on list as parent representative. If she cannot attend events she can send another PTO member to represent her.

Adjourned at 4:34 p.m.