

# MINUTES

## SDMC Minutes

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*Date | time* 11/9/17 4:34 PM -5:11 PM | *Meeting called to order by* Ms. Tonya Miller

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### In Attendance

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- Tonya Miller: Principal
- Pablo Victor: ITCSR/CIT
- Jonett Miniell: Business Representative
- Allison Matney: Parent

### Approval of Minutes

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The minutes were read and for the Quarter 1 meeting and approved at 4:35pm.

### Board

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The Principal, community members, and parents were greeted. Four members were present for the meeting.

### Principal's Report

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Principal Tonya Miller presented her report

#### Old Business

- SDMC Expectations
  - Meet quarterly regarding campus events, decisions, and share information to the community.
- Students impacted by Harvey
  - PTO contributions for the holiday season. Gift cards provided by the PTO will be passed out for the students who listed they need home supplies on the campus survey.
  - Adopt-a-family option was discussed. PTO will provide details at their general meeting.
- Recruitment & tours
  - Deleon will be visiting all middle school & school choice events.
  - Phase 1 applications are due December 8<sup>th</sup>.

#### New Business

- HISD Transportation
  - Standardized start times survey was discussed. Challenge would have difficulty, as the school follows Houston Community Colleges' schedule.
  - Principal meeting will send an email on behalf of the early colleges to discuss options for bus transportation.
  - Communication between students and teachers regarding late buses will be addressed, to ensure tardies do not result in loss of credit/discipline.
  - Teachers are send an email with bus routes that are running late.
- Student Fees (i.e. laptop fee, soccer, senior dues, bpa)
  - Tabled for the next meeting

- Attendance policies
  - Excess of students were being taken out during 4<sup>th</sup> and 8<sup>th</sup> periods.
  - Letters were sent out to discuss the importance of attendance rules and regulations.
- Instructional Calendar
  - At this time, the school may have to make up the minutes of instructional time missed due to Astros day.
- Questions

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### Next Meeting

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Quarter 3: January 11<sup>th</sup>; Main office- Conference Room at 4pm.

Motion to adjourn was made at 5:11p.m. and was passed unanimously.