

Shared Decision-Making Committee
Northside High School
October 27, 2016
AGENDA/MINUTES

*Welcome

1. Update on building and movement of teachers- Mr. Okoli
 - Mechanical engineers are currently working under the building
 - Parking lot is almost ready (Nov 16th); it will house 10 temporary buildings; Tackaberry will close and Morris from Tackaberry will be closed; eventually those back streets behind NSHS will become one way only
 - Once an area has been completed the area will be replaced with new furniture; the designated new tenant of the completed rooms will be moved to that room so they can become the conservator of all its new things
 - Technology classes will be moving in January; other classrooms will start moving in March; it came up that ELA testing occurs during the same time, can planners please remain cognizant of that
 - Okoli posed the question: should teachers be moved by dept or by grade level? Anyone who has STAAR, especially 9th graders, should be kept in mind. It was requested to get the plans for 3rd floor cut off before winter break and move all affected STAAR teachers during the winter break. It was moved by Mr. Manuel and seconded by Mr. Aguilar to get a sub-committee established regarding teacher movement during construction (Aguilar, Manuel & A. Hernandez volunteered to become a part of the committee)

2. Training on the E of APE and how we proceed- Mrs. Morgan
 - Students are struggling with the “explain” portion
 - Mrs. Morgan is willing to come to dept to explain how this strategy can be incorporated within each content area; teachers should have students explain answers during instructional time; students should be able to explain the reasoning behind their answers; she will also send out question stems that can be used in class
 - Mr. Aguilar has a graphic on every student desk that has APE on it. Another way to think of the E is the connection between the answer and the proof ($A+P=E$). He is willing to share to those interested

3. Thanksgiving Potluck - need input Nov 22
 - Ms. Casas will be working on getting this together; she will send out email to staff and is working on getting parent donations
 - Last year, the school bought the turkey and staff provided the sides; can this work for this year??
 - Should each department be responsible for a particular food type??
 - It was decided to go along with how it's been done in the past; have a sign up sheet in the front office and each individual can decide on what to contribute.

4. Fall festival details- Mrs. Wight
 - November 18th 3-8pm in NSHS Courtyard- festival games and activities. (Examples: karaoke, Painting with a Twist, dance clinics, band clinics)
 - Trying to get community involvement by buying raffle products and renting a booth
 - \$25 NSHS clubs and organizations (or another school)
 - \$50 booth (local businesses)
 - \$100 booth (national organization)

- Ms. Stubbs has a theater production on the same date. Mrs. Wight will be get with her for details on that
- NO cash exchange within the festival. Only ticket exchange.
- There is an issue regarding food sales and permits. The kinks are still be worked out in order to have hot food available
- Dunking booth and inflatable rentals must come with insurance
- Bring children, post and share flyers
- Passes need to be given to any student that would be used as a volunteer during class time. Mrs. Wight will work on a form to also ensure that students are cognizant of the work they'd be missing
- Sandra Reyna is the coordinator and Sunny Stubbs is in charge of booths; Mrs. Wight and Mr. Ramos are over promotions

5. Teacher input on finals week as we have no early release

- What is the schedule?
- Without this time when are grades expected to be turned in? After the holiday?
- Can a list of students who haven't taken their exam be submitted before the exam?
- Four finals in a day is excessive Tues
- Proposed schedule (see below)

Mon (12/12)	Tues (12/13)	Wed (12/14)	Thur (12/15)	Fri (12/16)
	7:45-10:00 (Exam 1) 10:05-11:05 (Study period 1) 11:10-12:10 (Study period 2) 12:15-1:10 (Lunch) 1:15-3:17 (Exam 2)			

6. Other concerns

- Mrs. Wight will write up a proposal about the rigor of final exams as that one exam is
- Potential items for next Agenda: Hero Tracker, Teacher planning time

Next meeting: proposed Dec 13 (testing week prior)