

SDMC Minutes – Draft – 10/9/2017

Opening Remarks –

RP noted that the size of the NHS SDMC is relatively large. Ratio of faculty/non-faculty is within district guidelines but overall number is large due to 2 representatives from every department. Possible issue to discuss in future is a reduction in size of the overall committee.

RP noted that meetings will begin and end on time.

RP noted that today's agenda has been modified due to late notice of the meeting and inability of some SDMC members to attend.

Elect co-chair – RP was nominated at the meeting. Additional nominations will be sought via email and election will take place via email.

Elect secretary – LM volunteered to act as secretary until official nominations and elections take place. Nominations and elections will take place via email.

Budget Report (Abel Maldonado) - Postponed

Scheduling Report (Martha Martinez) – Current enrollment is 1543 as of yesterday. 442 9th graders, 391 10th graders, 371 11th graders and 339 12th graders. Schedules are pretty well-balanced as of now. Limited changes are still being considered on an as needed basis. Some limitations on schedule changes are due to SpEd and ESL requirements. SRW classes were created based on lists generated by HISD and based on HISD SRI data.

Establish Standing Committees – The members present brainstormed a list of the following proposed subcommittees: SIP, Teacher Leadership, Safety, Budget, Interventions (including Discipline and Attendance) and Hospitality/Spirit. A Construction subcommittee was proposed but then modified in light of Meacham, Okoli and Nuncio's participation in the existing PAT committee. SDMC members who serve on the PAT committee will act as liaisons to the SDMC.

Meeting Calendar – The meeting calendar was established as follows: Meetings will take place in the fall semester from 4-5PM on 10/16 and 11/27. The meetings will take place in the spring semester from 3:30-4:30PM on 1/22, 2/26 and 4/16. LM volunteered to send out calendar invites and meeting reminders.

Agenda Setting Procedure – A variety of options were discussed regarding how to get items on the SDMC agenda. The SDMC seeks to balance openness with efficiency. SDMC members representing departments are encouraged to solicit agenda items from their department peers. The committee settled on a Roberts Rules format of Committee Reports, Old Business and New Business. SDMC will create an online form for agenda item submission that would include a problem statement and a solution statement. Jose _____ agreed to act as Parliamentarian.

Other – Mr. Okoli and Ms. Haenicke noted that they are working on possible changes to our lunch schedule due to upcoming construction in the cafeteria area. Possibility of two lunches in order to accommodate the number of students and the upcoming reduction in space.

SDMC Members in attendance on 10/9/17

Ryan Penner

Connie Berger

Machell Esthella Blackwell

Victor Okoli

Shannon Wight

Shanna Morgan

Louisa Meacham

David Hill

Elizabeth Santos
Jose Jimenez
Maren Haenicke
Paloma Garner
Carmen Nuncio
Martha Martinez