

Emerson Elementary  
Shared Decision-Making Committee  
January 18, 2019  
Second Quarter 2018-2019

Welcome

- Call to order
- Members in Attendance

Check-in protocol

- Committee members check in
- Purpose of the meeting: Debrief first semester. Review second semester

Approval of previous SDMC minutes

Second Quarter SDMC Agenda

- I. Debrief, review and propose adjustments (2019-2020) for first semester.
- II. Enrollment projection for next school year.
- III. DL, ESL, Regular Program enrollment
- IV. Hiring Committee for upcoming vacancies
- V. Other Concerns, Questions, Issues

Next Meeting Date March 22, 2019

Meeting Adjourned at 2:25 p.m.

## 2<sup>nd</sup> Quarter SDMC Meeting Minutes

Jan. 18, 2019

1:20-1:35pm

- I. Debrief, Review, and propose adjustments (2019-2020) for first semester
  - Cantu- Teachers appreciated having time for long range planning during pre-service.
  - Madison- Reading teachers have time to do long range planning 9 weeks unit with coverage
    - Possible Dates (Teacher Service Days)
      - 1<sup>st</sup> 9 weeks: pre-service
      - 2<sup>nd</sup> 9 weeks: Sept. 27, 2019
      - 3<sup>rd</sup> 9 weeks: Jan. 17, 2020
  - Cantu- Vertical alignment meetings where there is a representative for each grade level to talk about mastery skills and different terms used to explain different skills
    - Possible Dates
      - Pre-service
      - Nov. 8, 2019

1:35-1:57

- II. Enrollment projection for next school year
  - 2015-2016 Enrollment: 950
  - 2016-2017 Enrollment: 880
  - 2017-2018 Enrollment: 967
  - 2018-2019 Enrollment: 919 (capped)
  - Possible 2019-2020 enrollment: (about) ~~962~~-946
    - PALS: 12
    - Pre- K: 6 classes at 24 = 132
    - K: 6 classes at 24=140
    - 1<sup>st</sup>: 6 classes at 24=140
    - 2<sup>nd</sup>: 6 classes at 24=140
    - 3<sup>rd</sup>: 6 classes at 24=140
    - 4<sup>th</sup>: 5 classes at 24= 120
    - 5<sup>th</sup>: ~~5 classes at 30= 150~~
      - 4 classes= 120
    - Core: 5\* teachers
      - 1 hourly teacher serving Pre-k-3 (8:20-1:20)
    - Proposal: Open a new kindergarten class and change class size to 22 students per students and total enrollment be at 946
      - Adding a new kindergarten class would allow us to close gaps earlier than 5<sup>th</sup> grade students with only one year left in this school.
      - Everyone agreed that the projection of total student will be 950 total students and we open a new kindergarten class (not a new 5<sup>th</sup> grade class).

1:57- 2:08

III. DL, ESL, Regular program enrollment

- Structured Dual Language 3<sup>rd</sup> grade: dual language
  - English only: math and reading
  - English and Spanish: social studies, science, writing
  - Be able to test in Spanish
  - 2 way teacher split only: (one Spanish speaking teacher per split)
    - one teacher speaks English and Spanish (social studies, science, writing)
    - one teacher teaches only in English (math and reading)
  - Proposal: Keep dual language program structure from to 3, 4, 5<sup>th</sup> grade with one teacher in each split being a dual language teacher.
    - Everyone agreed that they want the structure to change so that there is a bilingual teacher in each split.

2:08-2:15

IV. Hiring committee for upcoming vacancies

- One representative per team for the grade level position
- Diverse panel
  - Mr. Ortega and different genders
  - More experience and new teachers
  - Confirmed Volunteers for panel: Madison, Jara, Moore

Professional Developments:

- Money available for professional developments
- New York Lucy Calkins: teacher by teacher

Next Meeting Date: March 22, 2019

Last meeting: May 3, 2019

- Summer School
- Promotions

Members in attendance

Date

Lizbeth N. Jara	1-18-19
Kimberly Madison	1-18-19
Ann Johnson	1-18-19
Estefania Cantu	1/18/19
Marcela Moore	1/18/19
A. Domínguez	1/18/19
Justine Guevarra	1/18/19
Ereta Valle	1/18/19
Alexandro S. Rojas	