

**EMERSON ELEMENTARY**

**SDMC**

**First Quarter 20-21**

**October 12, 2020**

Agenda

**Welcome**

-Call to order

-Members in attendance

**Check-in Protocol**

-committee members check in

-Purpose of the meeting: Identify and approve school reopening procedures. Review and approve SIP goals.

**Approval of Previous SDMC Minutes**

**First Quarter Agenda Items**

- i. Budget
- ii. Virtual and F2F instruction- logistics, schedule, needs
- iii. Reopening procedures and roles
- iv. SIP goals
- v. Other Concerns, questions, requests.

Meeting adjourned \_\_\_\_\_3:15\_\_\_\_\_

Next meeting date\_\_\_\_TBA\_\_\_\_\_

SDMC notes October 13, 2020

2:15

-Members checked in indicating teachers were exiting to receive kids back but worried about having to do virtual and F2F instruction at the same time.

-All staff committee members were in attendance.

-Rodriguez started by thanking everyone and reiterating school admin commitment to support teachers during the transition and to provide the necessary resources so that both virtual and F2F students could receive quality instruction.

i. Rodriguez update on budget indicated we are still under district restrictions for expenditures but most if not all requests are being approved as long as they have a valid educational goal for student learning, school operations or teacher development.

ii. Responsibility for virtual and F2F instruction was discussed. Teachers questions regarding who would be doing each were answered following district guidelines and directions.

iii. Logistics for reopening were discussed in the following order:

*Teacher Prep Time* – oct 14, 15, 16 starting at 11:30. 12 + hours total

*Arrival and Dismissal Procedures / Transportation*- Assistant principal Douglas went over specifics including maps, directions, locations, roles and times to include covid restrictions and guidelines. Documentation was provided.

*Attendance Reporting* – Rodriguez went over procedure for reporting F2F and virtual attendance.

*Safety Drills* - Ortega went over safety drill procedure, frequency, requirements to include covid guidelines. Documentation was provided.

*Behavior* - Ortega went over procedures and changes to address behavior related to covid

*Restroom Procedures*- Procedures for restrooms and transitions to address following covid guidelines was provided including schedules.

*Parent Communication* – Procedures to communicate with parents regarding reopening and preferred mode of instruction were reviewed.

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iv. Questions regarding procedures for reporting cases or suspected cases were responded following CDP.

V. SIP goal shared, discussed and approved by committee members.

3:15 meeting adjourned.

Members in attendance

<u>L. Amel</u>	<u>10-12-20</u>
<u>Aguil</u>	<u>10-12-20</u>
<u>[Signature]</u>	<u>10/12/20</u>
<u>Abelito</u>	<u>10/12/20</u>
<u>Keyote Allen</u>	<u>10-12-20</u>
<u>Maki More</u>	<u>10-12-20</u>
<u>Johnerama</u>	<u>10/12/20</u>
<u>A. Domínguez</u>	<u>10/12/20</u>
<u>Alberto S. [Signature]</u>	<u>10-12-20</u>
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