



Windsor Village Elementary
SDMC Meeting Minutes
April 21, 2024

Attendees: Cynthia Cox, Justin Jackson, Jordan Jones, Danielle Arriola Phillips, Renato Calhoun, Shantelle Louis

The meeting began at 3:16 p.m. by Shantelle Louis, Chairperson.

Planning/Budget

- The principal had a budget meeting on April 8 and allocated funds that would support academics and teachers for the upcoming 24-25 school year. Money was allocated for paper, ink, general school supplies, tutorials and extra duty pay to name a few.
- The principal had to close a 4th grade position, however, due to our enrollment projection the close of the position should not affect us negatively.
- We will continue our recruiting efforts. We have asked for additional seats open on Salesforce. We are currently testing incoming PK students and assisting them with enrolling.
- The principal attended the job fair to collect resumes of possible candidates if vacancies become available.

Curriculum:

- We have low attendance for Saturday tutorials. As a result, it has been decided to discontinue Saturday tutorials and add another day during the week.
- Tutorials will now be held Monday-Thursday.
- Our students took the STAAR RLA Test on April 17 for students in grades 3-5. Our students in 5th grade will take the STAAR Science Test on tomorrow, April 24. Our students will take the STAAR Math Test on April 30.
- Summer School may be held at Windsor Village. We are waiting to hear final word from the district. Students who tentatively have to attend have already been notified based on grades or attendance.

Other:

- Teacher Appreciation Week will be held on May 6-10. Our wonderful PTO will be sponsoring a luncheon.
- We were notified that we can not take field trips the week of May 20-24 and May 27-31. We have to reschedule or cancel field trips previously approved. We will also need to reschedule

awards day and 5th grade promotion. The principal will work with teacher leaders and other admin to determine best dates.

- Field Day can only be held one day. In the past we've had ½ dedicated to PK-2 and 3-5 field day was held after STAAR testing for ½ day. We will have field day on May 17 for all students. The principal will work with Coach Duncan to work out the logistics.

The meeting adjourned at 4:14 p.m.

Next Meeting, May 23, 2024 at 3:15 p.m.